

MINUTES

1. CALL TO ORDER

The January 22, 2009 meeting of the Alexandria Township Board of Education was called to order by President Patrick D. McGuinness at 7:30 PM.

2. NOTIFICATION OF MEETING

This meeting was properly advertised according to the Open Public Meeting Act (P.L.1975:31) in the Delaware Valley News on May 1, 2008, to begin at 7:30 PM.

3. ROLL CALL

- | | |
|----------------------------|---------------------------|
| Linda K. Adams - P | Susan F. Luthringer - P |
| Francis L. Guenther - A | Patrick D. McGuinness - P |
| Steven Hill - P | Scott A. Saccal - P |
| Thomas W. Hlasney - A | Shawn J. Shapiro - P |
| Douglas E. Linden, Jr. - P | |

4. BOARD STATEMENT

The mission of the Alexandria Township School District is to achieve academic excellence through high quality instruction, a positive learning environment, and a strong partnership among staff members, family and community. We are committed to an inclusive educational program that recognizes individual differences and encourages each child to reach his or her potential. We believe that the desire for life-long learning, the development of positive character, and the development of a positive self-concept are essential outcomes of the school experience.

5. FLAG SALUTE

6. CORRESPONDENCE

A letter was received from Arienne E. Olcott, commending Joann Whiteley and Patsy Dewey for their outstanding preschool program. Also, she commended Sandra Kacedon and Dr. Jennings for getting the preschool program off the ground.

Notice was received from Gerald J. Vernotica, Ed.D., Assistant Commissioner of Education, notifying the Board that the provisions of Barbara E. Prowker's employment contract are in compliance with regulations.

Notice has been received from the County Office, approving the District's school level objectives for implementation for the 2008-09 school year. The QAAR for the 2007-08 school year was also accepted and found to be consistent with the code requirements.

7. BOARD PRESIDENT

President McGuinness advised that the policy manual review is going well and that the curriculum section is all that remains for review.

8. SUPERINTENDENT'S REPORT

1. Student Presentation on Eighth Grade Team Building Day

Mr. Scollan and Mr. McGarry did a presentation on eighth grade team building day. There were also four eighth grade students present who described the various activities and how they got to know other students who they hadn't really had contact with before. The students enjoyed the experience and look forward to the next team building day.

2. Mrs. Kacedon, Mrs. Bernardo and Mrs. Pawlowski did a power point presentation on full day kindergarten.

9. SCHOOL BUSINESS ADMINISTRATOR/BD SECRETARY'S REPORT

Ms. Barbara E. Prowker, School Business Administrator/Board Secretary, reported the following:

1. 2009-2010 budget preparation is underway.
2. There is a motion on the Agenda to set the polling hours for the April 21, 2009, Annual School Election for 7:00 AM - 9:00 PM.
3. There will be three 3-year terms and one 2-year unexpired term on the Board in April:

Linda K. Adams, Douglas E. Linden, Jr., Susan F. Luthringer, Shawn J. Shapiro

4. Dates to remember;

March 2, 2009	- Nominating petitions due
April 21, 2009	- Annual School Election
April 30, 2009	- Organization Meeting

5. 2006-07 Per Pupil Costs

Preschool-K	\$ 7,674
Grades 1-5	10,545
Grades 6-8	10,182
Multiple Disabilities	44,750
Preschool Disabilities - PT	12,485

6. Ms. Prowker advised that she participated in the interview process for a transportation supervisor at Delaware Valley Regional High School. It is expected that the Delaware Valley Board will offer an employment contract to the candidate that the committee selected. The new supervisor is expected to begin work immediately.

10. COMMITTEE REPORTS

Steven Hill - Report on 12/6/08 New School Board Member Orientation
Shawn Shapiro - Report on 12/6/08 New School Board Member Orientation
Scott Saccal - Report on 1/8/09 Governance I: NJQSAC Mandated Training
Susan Luthringer - Personnel
Patrick McGuinness - Curriculum
Patrick McGuinness - Buildings and Grounds

11. PUBLIC INPUT

A parent in the audience asked some questions regarding the proposed full day kindergarten program. Another parent in the audience also spoke up in support of a full day kindergarten program.

12. UNFINISHED BUSINESS

The Board discussed the 2009-2010 Professional Development Plan as presented by Dr. Jennings.

13. NEW BUSINESS

Mr. Hill asked the Board to consider changing the March 26 Board meeting dates as it conflicts with a band event.

President McGuinness said that the Board needs to look at the policy addressing who pays for sports physicals. The Board needs to consider whether the Board continues to pay for the physicals or if the students should bear the cost.

14. MOTIONS

Personnel

Substitute List

1. Motion made by Mr. Saccal, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve the following additions to the 2008-09 Substitute List, upon the successful completion of the criminal history background check required by law:

Shelley Adams	Nurse, Teacher
Richard Beatty	Teacher
Karen Kilduff	Secretary
Douglas Krieg	Teacher
Bridget Snyder	Teacher

Roll Call Vote: YES: All Present

Emergent Hire

2. Motion made by Mr. Saccal, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve the following resolution:

Resolved, That the Alexandria Township Board of Education approve application of the emergent hiring of the following:

Shelley Adams	Nurse, Teacher
Richard Beatty	Teacher
Karen Kilduff	Secretary
Douglas Krieg	Teacher
Bridget Snyder	Teacher

Roll Call Vote: YES: All Present

3. Motion made by Mr. Saccal, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve a Maternity Leave for Sara B. Slack from May 19-June 30, 2009. Mrs. Slack will use her accumulated sick days until they have been exhausted through June 30, 2009. Mrs. Slack will utilize the Federal Family Leave Act for 12 weeks and thereafter a Child Rearing Leave through June 30, 2010. Ms. Slack will return to a position September 1, 2010.

Roll Call Vote: YES: All Present

Travel and Related Expenses Reimbursement

4. Motion made by Mrs. Luthringer, seconded by Mr. Hill, upon the recommendation of the Superintendent of Schools that the Board approve work-related and related expenses reimbursement for the following staff members that is directly related to and within the scope of their current work responsibilities, promotes the delivery of instruction, and is critical to the instructional needs of the School District or furthers the efficient operation of the School District, and is educationally necessary and fiscally prudent.

<u>Name</u>	<u>Date</u>	<u>City</u>
Fichner	1/23/09	Mercerville, New jersey

Roll Call Vote: YES: All Present

5. Motion made by Mrs. Luthringer, seconded by Mr. Hill, upon the recommendation of the Superintendent of Schools that the Board approve work-related and related expenses reimbursement for the following staff members that is directly related to and within the scope of their current work responsibilities, promotes the delivery of instruction, and is critical to the instructional needs of the School District or furthers the efficient operation of the School District, and is educationally necessary and fiscally prudent.

<u>Name</u>	<u>Date</u>	<u>City</u>
Dominic	1/29 & 1/30/09	Atlantic City, NJ
Fichner	1/30/09	Atlantic City, NJ
Jennings	3/30/09	Piscataway, NJ
Murray	3/18, 3/19,3/20/09	New Providence, NJ
Pawlowski, D.	1/29 & 1/30/09	Atlantic City, NJ

Roll Call Vote: YES: All Present

Field Trips

6. Motion made by Mr. Linden, seconded by Mrs. Luthringer, upon the recommendation of the Superintendent of Schools that the Board approve the following field trips:

<u>Date</u>	<u>Grade</u>	<u>Destination</u>
1/07/09	Student Council	College of New Jersey
2/20/09	7 & 8th Grade Band	State Theatre in New Brunswick
6/04/09	8th Grade	Philadelphia, PA

Roll Call Vote: YES: All Present

2009-2010 Professional Development Plan

7. Motion made by Mr. Shapiro, seconded by Mr. Hill, upon the recommendation of the Superintendent of Schools that the Board approve the 2009-2010 Professional Development Plan.

Roll Call Vote: YES: All Present

2009-2010 School Calendar

8. Motion made by Mr. Hill, seconded by Mr. Saccal , upon the recommendation of the Superintendent of Schools that the Board approve the 2009-2010 School Calendar.

Roll Call Vote: YES: Hill, Linden, Luthringer, McGuinness, Saccal, Shapiro
NO: Adams
ABSTAIN: None

Annual School Election

9. Motion made by Mrs. Adams, seconded by Mrs. Luthringer, upon the recommendation of the Superintendent of Schools that the Board approve the polling hours for the April 21, 2009 Annual School Election to be 7:00 AM - 9:00 PM.

Roll Call Vote: YES: All Present

Organization of the Board

10. Motion made by Mr. Saccal, seconded by Mrs. Luthringer, upon the recommendation of the Superintendent of Schools that the Board approve April 30, 2009, at 7:00 PM, to conduct the Organization Meeting of the Board. The meeting will be conducted in the Alexandria Middle School Library/Media Center. The Board will conduct regular business immediately following organization. Therefore, the meeting originally scheduled for regular business on April 23, 2009 will be cancelled.

Roll Call Vote: YES: All Present

Approval of Minutes

11. Motion made by Mrs. Luthringer, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve the Minutes of the December 18, 2008 meeting with the following correction:

Motion 9 - Mr. Hill voted no.

Motion 18 - Seconded by Shapiro

Roll Call Vote: YES: All Present

Finance

12. Motion made by Mr. Linden, seconded by Mrs. Luthringer, upon the recommendation of the Superintendent of Schools that the Board approve the transfers for the month ending December 31, 2008, as submitted by the Superintendent, as authorized by N.J.S.A. 18A:22-8.1.

Roll Call Vote: YES: All Present

13. Motion made by Mr. Linden, seconded by Mrs. Luthringer, to accept the Alexandria Township Board of Education's certification that the Superintendent, Dr. Matthew J. Jennings, recommends that the Board of Education accept the monthly financial reports of the Board Secretary and the Treasurer of School Moneys for the month ending December 31, 2008, and he further recommends in compliance with N.J.A.C. 6:20-2.13(3) that the Board of Education certify that no major account or fund has been overexpended and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Roll Call Vote: YES: All Present

14. Motion made by Mr. Linden, seconded by Mrs. Luthringer, upon the recommendation of the Superintendent of Schools that the Board accept the School Business Administrator/Board Secretary's Barbara E. Prowker, certification as required by N.J.A.C. 6:20-2.13(d), that no line item account has been overexpended as of December 31, 2008, and that as of this date sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Roll Call Vote: YES: All Present

Bill List

15. Motion made by Mr. Linden, seconded by Mrs. Luthringer, upon the recommendation of the Superintendent of Schools that the Board approve the Bill List dated December 11, 2008 - January 13, 2009, check numbers N1215 - 6434, in the amount of \$933,741.83 with the following exception. Ms. Prowker was directed to hold check #6372, Mechanical Preservations Associates in the amount of \$140,125 until such time as Mechanical Preservations Associates presents a closeout schedule on the Lester D. Wilson School heating system replacement project.

Roll Call Vote: YES: All Present

Donation

16. Motion made by Mr. Shapiro, seconded by Mrs. Luthringer, upon the recommendation of the Superintendent of Schools that the Board accept a stove donated by Roger's Appliances, Inc., for the Lester D. Wilson School faculty room. Mr. Shapiro asked that Ms. Prowker look into the local code regarding the installation; he believes that an exhaust hood is required. Ms. Prowker will follow-up.

Roll Call Vote: YES: All Present

15. BOARD GOALS

The Alexandria Township Board of Education will:

1. determine if the Board desires to pursue recognition by a third party organization (e.g. Star Schools, Blue Ribbon Schools).
2. continue to explore ways to increase the fiscal and operating efficiency of the District.
3. facilitate a more effective forum for communication through a published annual schedule, quarterly work session, and in other ways to be determined.
4. review and adopt policy book.

5. prepare for NJQSAC monitoring.

16. ADJOURN

Motion made by Mr. Linden, seconded by Mr. Sacca, upon the recommendation of the Superintendent of Schools that the Board adjourn the meeting at 9:36 PM.

Roll Call Vote: YES: All Present

Respectfully Submitted By,

Barbara E. Prowker
School Business Administrator/Board Secretary

BEP/nlm