

MINUTES

1. CALL TO ORDER

The February 26, 2009 meeting of the Alexandria Township Board of Education was called to order by President Patrick D. McGuinness at 7:30 PM.

2. NOTIFICATION OF MEETING

This meeting was properly advertised according to the Open Public Meeting Act (P.L. 1975:31) in the Delaware Valley News on May 1, 2008, to begin at 7:30 PM.

3. ROLL CALL

Linda K. Adams - P

Francis L. Guenther - A(7:37PM)

Steven Hill - A(7:37PM)

Thomas W. Hlasney - P

Douglas E. Linden, Jr. - P

Susan F. Luthringer - P

Patrick D. McGuinness - P

Scott A. Saccal - A(7:35PM)

Shawn J. Shapiro - P

4. BOARD STATEMENT

The mission of the Alexandria Township School District is to achieve academic excellence through high quality instruction, a positive learning environment, and a strong partnership among staff members, family and community. We are committed to an inclusive educational program that recognizes individual differences and encourages each child to reach his or her potential. We believe that the desire for life-long learning, the development of positive character, and the development of a positive self-concept are essential outcomes of the school experience.

5. FLAG SALUTE

Four second grade students from the Lester D. Wilson School did a power point presentation on Hanukkah and Christmas.

6. CORRESPONDENCE

Notice was received from New Jersey School Boards Association that Frances Guenther and Bernice Keizer attended the required training on 12/2/08, and Steven Hill and Shawn Shapiro attended the required New Board Member Orientation Conference on 12/6/08. Attendance at these conferences satisfies the training mandate of the School Ethics Act.

Notice was received from the New Jersey Department of Education, Office of Special Education Programs, that the District met the requirements in regard to implementation of Federal and State Special Education Requirements for the time period July 1, 2007, through June 30, 2008.

A letter was received from Richard Slimowitz, Holland/Alexandria Library Trustee, commending the performance of the Jazz Band at a recent event under the direction of Debbie Glick.

A letter was received from Aurora Pipeling, Work Family Connection, requesting that the Board waive or reduce the use of facilities fees for the 2009-2010 school year.

7. BOARD PRESIDENT

President McGuinness announced that the Board and Administration have completed review of the Policy Book. The draft policies will go back to Strauss Esmay for revision at this time.

President McGuinness reminded the Board of the March 12th work session scheduled to begin at 7:00 PM.

President McGuinness reminded Board Members to complete the Superintendent's evaluation and return them to Susan Luthringer.

President McGuinness said that the Board needs to come up with a plan to get information to the public to hopefully pass the 2009-2010 Budget.

8. SUPERINTENDENT'S REPORT

Brian Moore won an award given by a radio station as a teacher who makes magic. Mr. Moore was nominated by David Pawlowski.

9. SCHOOL BUSINESS ADMINISTRATOR/BD SECRETARY'S REPORT

Ms. Barbara E. Prowker, School Business Administrator/Board Secretary, reported the following:

1. Dates to remember:

Draw for position on the ballot	March 11, 2009
Budget Submission	March 18, 2009
Public Hearing	April 2, 2009
Annual School Election	April 21, 2009
Organization Meeting	April 30, 2009
2. There is a motion on the Agenda setting the date and time to draw names for position on the April 21, 2009 ballot.
3. There is a motion on the Agenda setting the date and time for the Public Hearing.
4. We anticipate receiving State aid figures by March 12, 2009. Therefore, the March 12th work session will be advertised to approve the 2009-2010 Budget for submission to the County Department of Education in addition to the work session agenda.

5. Notice has been received from the New Jersey Department of Environmental Protection that the phosphorus criteria does not apply to the discharge for the Alexandria Middle and Lester D. Wilson Schools' wastewater permit.

10. COMMITTEE REPORTS

Thomas Hlasney - Report on 1/8/09 Governance I: NJQSAC Mandated Training
Thomas Hlasney - Buildings and Grounds
Douglas Linden - Finance
Francis Guenther - Curriculum
Shawn Shapiro - Curriculum
Scott Saccal - Partnership Committee

11. PUBLIC INPUT

Colleen Le Boeuf reported on the Jazz Band's performances and accomplishments under the direction of Debbie Glick. Mrs. Le Boeuf said that the students are competing against high school students and doing quite well. Mrs. Le Boeuf passed around some pictures that she had taken at performances for the Board to see.

12. UNFINISHED BUSINESS

1. March Board Meeting will be moved to April 2, 2009, to be conducted immediately following the Public Hearing on the Annual School District Budget for 2009-2010.
2. President McGuinness advised that the Board will discuss who will pay for sports physicals in the future.

13. NEW BUSINESS

Mr. Guenther advised that he has completed the webinar training on legal issues as required. Mr. Guenther said that the 2 hour session was very good and he gave information to Barbara Prowker to be copied for Board Members.

14. MOTIONS

Personnel

Additions to Substitute List

1. Motion made by Mr. Guenther, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve the following additions to our 2008-09 Substitute List, upon the successful completion of the criminal history check required by law:

Michelle Jarmicki	- Teacher	Teresa Klapper	- Teacher
Erica Cranden	- Teacher	Debra Hager	- Teacher
Morton Silverfine	- Teacher	Marc Gonzer	- Teacher
Natalie Glazer	- Teacher	Irene Fennel	- Teacher
Megan Haughey	- Teacher	Jenna Godwin	- Teacher

Roll Call Vote: YES: All Present

Emergent Hiring

2. Motion made by Mr. Guenther, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve the following resolution:

Resolved, That the Alexandria Township Board of Education approve application of the emergent hiring of the following:

Michelle Jarmicki	- Teacher	Teresa Klapper	- Teacher
Erica Cranden	- Teacher	Debra Hager	- Teacher
Morton Silverfine	- Teacher	Marc Gonzer	- Teacher
Natalie Glazer	- Teacher	Irene Fennel	- Teacher
Megan Haughey	- Teacher	Jenna Godwin	- Teacher

Roll Call Vote: YES: All Present

Part-Time Music Teacher

3. Motion made by Mr. Guenther, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve the hiring of Morton Silverfine as Lester D. Wilson School part-time music teacher starting 2/27/09, at a pro-rated salary of \$24,000, Step 2-MA (.5), upon the successful completion of the criminal history check required by law.

Roll Call Vote: YES: All Present

Move on the Guide

4. Motion made by Mr. Guenther, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve a move on the Negotiated Salary Guide for Matthew Blazure, effective September 1, 2009, from 8-BA to 8-BA+15, \$55,110.

Roll Call Vote: YES: All Present

2008-2009 Substitute List

5. Motion made by Mr. Guenther, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve the following additions to the 2008-2009 Substitute List, upon the successful completion of the criminal history background check required by law:

Marina Day	Teacher
Rebecca Nace	Teacher
Sandra Phillips-Ocasio	Teacher

Roll Call Vote: YES: All Present

Emergent Hire

6. Motion made by Mr. Guenther, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve the following resolution:

Resolved, That the Alexandria Township Board of Education approve application of the emergent hiring of the following substitutes:

Marina Day	Teacher
Rebecca Nace	Teacher
Sandra Phillips-Ocasio	Teacher

Roll Call Vote: YES: All Present

Travel and Related Expenses Reimbursement

7. Motion made by Mr. Hill, seconded by Mrs. Luthringer, upon the recommendation of the Superintendent of Schools that the Board approve work-related and related expenses reimbursement for the following staff members that is directly related to and within the scope of their current work responsibilities, promotes the delivery of instruction, and is critical to the instructional needs of the School District or furthers the efficient operation of the School District, and is educationally necessary and fiscally prudent. The information for this workshop was not available at the January 22, 2009 meeting.

<u>Name</u>	<u>Date</u>	<u>City</u>
McGrath	1/20/09	Washington D.C.
Muzyka	2/11/09	Neshanic Station

Roll Call Vote: YES: All Present

8. Motion made by Mr. Hill, seconded by Mrs. Luthringer, upon the recommendation of the Superintendent of Schools that the Board approve work-related and related expenses reimbursement for the following staff members that is related to and within the scope of their current work responsibilities, promotes the delivery of instruction, and is critical to the instructional needs of the School District or furthers the efficient operation of the School District, and is educationally necessary and fiscally prudent.

<u>Name</u>	<u>Date</u>	<u>City</u>
Fuchs	3/20 & 3/21//09	Eatontown, NJ

Roll Call Vote: YES: All Present

9. Motion made by Mr. Hill, seconded by Mrs. Luthringer, upon the recommendation of the Superintendent of Schools that the Board approve work-related and related expenses reimbursement for the following staff members that is related to and within the scope of their current work responsibilities, promotes the delivery of instruction, and is critical to the instructional needs of the School District or furthers the efficient operation of the School District, and is educationally necessary and fiscally prudent. This information was not available at the January 22, 2009 meeting

<u>Name</u>	<u>Date</u>	<u>City</u>
Esposito	2/18/09	Hillsborough, NJ
Carothers	2/20/09	Trenton, NJ

Roll Call Vote: YES: All Present

Textbooks

10. Motion made by Mr. Linden, seconded by Mr. Shapiro, upon the recommendation of the Superintendent of Schools that the Board approve the Spanish textbook series "Expresate" for grades 6-8.

Roll Call Vote: YES: All Present

11. Motion made by Mr. Linden, seconded by Mr. Shapiro, upon the recommendation of the Superintendent of Schools that the Board grant approval to discard the following books:

- 46 copies of Mrs. Frisby and the Rats of NIMH
- 8 copies of Hatchet Books
- 8 copies of The Egypt Game Books

Roll Call Vote: YES: All Present

Field Trips

12. Motion made by Mr. Shapiro, seconded by Mrs. Luthringer, upon the recommendation of the Superintendent of Schools that the Board approve the following field trips:

<u>Date</u>	<u>Grade</u>	<u>Destination</u>	<u>Reason</u>
2/17	Jazz Band	Scotch Plains-Fanwood High School	Performance
3/05	MD Class	West Hunterdon Lanes	Educational
3/27	Jazz Band	Princeton High School	Performance
3/27	3	Raritan Valley Community College Planetarium	Educational
5/27	3	Historic Bethlehem's Burnside Plantation	Educational
5/28	3	Historic Bethlehem's Burnside Plantation	Educational
6/05	AMS Band & Chorus	Kutztown University and Dorney Park	Performance

Roll Call Vote: YES: All Present

Assurance Statement

13. Motion made by Mrs. Luthringer, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board adopt the revised model policies and procedures Part B of the IDEA and N.J.A.C. 6A:14-1.1(b) and (c) established by the New Jersey Department of Education, Office of Special Education Programs and certify that the Alexandria Township School District will comply with the attendant procedures in order to ensure compliance with State and Federal Law.

Roll Call Vote: YES: All Present

Draw For Position On The Ballot

14. Motion made by Mr. Hlasney, seconded by Mr. Saccal, upon the recommendation of the Superintendent of Schools that the Board approve March 11, 2009, at 3:00 PM as the date and time to draw for position on the ballot for the April 21, 2009 election. The drawing will be conducted in the Board of Education Office at 557 County Road 513, Pittstown, New Jersey.

Roll Call Vote: YES: All Present

Public Hearing of the 2009-2010 Budget

15. Motion made by Mr. Saccal, seconded by Mr. Hill, upon the recommendation of the Superintendent of Schools that the Board approve to set the Public Hearing of the 2009-10 Annual School District Budget for April 2, 2009, at 7:00 PM in the Alexandria Middle School Library/Media Center. The Board will conduct regular business immediately following the Public Hearing.

Roll Call Vote: YES: All Present

Approval of Minutes

16. Motion made by Mrs. Adams, seconded by Mrs. Luthringer, upon the recommendation of the Superintendent of Schools that the Board approve the Minutes of the January 22, 2009 meeting as presented, and the Minutes of the January 17, 2009 meeting with the following correction:

Page 1, paragraph 6.B.1 ...they grew up and school experiences through high school.

Roll Call Vote: YES: All Present

Finance

17. Motion made by Mr. Guenther, seconded by Mr. Hill, upon the recommendation of the Superintendent of Schools that the Board approve the transfers for the month ending January 31, 2009, as submitted by the Superintendent, as authorized by N.J.S.A. 18A:22-8.1.

Roll Call Vote: YES: All Present

18. Motion made by Mr. Guenther, seconded by Mr. Hill, to accept the Alexandria Township Board of Education's certification that the Superintendent, Dr. Matthew J. Jennings, recommends that the Board of Education accept the monthly financial reports of the Board Secretary and the Treasurer of School Moneys for the month ending January 31, 2009, and he further recommends in compliance with N.J.A.C. 6:20-2.13(3) that the Board of Education certify that no major account or fund has been overexpended and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Roll Call Vote: YES: All Present

19. Motion made by Mr. Guenther, seconded by Mr. Hill, upon the recommendation of the Superintendent of Schools that the Board accept the School Business Administrator/Board Secretary's Barbara E. Prowker, certification as required by N.J.A.C. 6:20-2.13(d), that no line item account has been overexpended as of January 31, 2009, and that as of this date sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Roll Call Vote: YES: All Present

Bill List

20. Motion made by Mr. Hill, seconded by Shapiro, upon the recommendation of the Superintendent of Schools that the Board approve the Bill List dated January 14, 2009 - February 18, 2009, check numbers 6435-6527, in the amount of \$1,225,224.69.

Roll Call Vote: YES: Adams, Guenther, Hill, Linden, Luthringer,
McGuinness, Saccal, Shapiro

NO: None

ABSTAIN: Hlasney

Education Foundation Grant

21. Motion made by Mr. Linden, seconded by Mrs. Adams, upon the recommendation of the Superintendent of Schools that the Board approve the acceptance of Education Foundation funds in the amount of \$2,503.20 for approval of the following grant:
- Joseph Galante Get A Fix On Fitness
Tara Harrigan
Kyle Kowalczyk

Roll Call Vote: YES: All Present

Resolution of the Board of Education of the Alexandria Township School District, in the County of Hunterdon, New Jersey, making certain elections and determinations with respect to a school facilities project seeking a Grant

RE: State Project # 0020-010-09-1001
Lester D. Wilson Elementary School
Alexandria Township School District
Hunterdon County

22. Motion made by Mr. Shapiro, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve the following resolution to relocate the Main Office and entrance of the Lester D. Wilson School to allow for more controlled and secure entry point.

WHEREAS, pursuant to the Educational Facilities Construction and Financing Act, P.L. 2000 c.72(EFCFA), the New Jersey Department of Education (the NJDOE) has determined the "Preliminary Eligible Costs" of the school facilities project (the "Project") being proposed by the Board of Education of the Alexandria Township School District in the County of Hunterdon, New Jersey (the "Board"), which determination the NJDOE has communicated to the Board in a letter dated January 15, 2009 (the "NJDOE PEC Letter") and,

WHEREAS, pursuant to the terms of the NJDOE PEC Letter, in order to proceed with the Project, the Board must (i) accept the NJDOE's determination of Preliminary Eligible Costs (or reject and appeal same with the understanding that the Project could be delayed as a result of such appeal), (ii) inform the NJDOE as to the Board's election to accept State funding support; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE ALEXANDRIA TOWNSHIP SCHOOL DISTRICT, IN THE COUNTY OF HUNTERDON, NEW JERSEY, AS FOLLOWS:

- (i) the Board elects to receive State funding support in the form of a Grant; and
- (ii) the Board elects to construct the Project; and
- (iv) the Board accepts and agrees to locally fund any excess costs of the Project.

The Board hereby authorizes the delegation of the supervision of the Project to the Board Secretary.

The Board Secretary is hereby authorized to communicate such elections, as set forth in this resolution, to the NJDOE.

Roll Call Vote: YES: All Present - Adams, Guenther, Hill, Hlasney, Linden, Luthringer, McGuinness, Saccal, Shapiro

NJEA Frederick L. Hipp Foundation for Excellence in Education Grant

23. Motion made by Mrs. Luthringer, seconded by Mrs. Adams, upon the recommendation of the Superintendent of Schools that the Board approve the submission of an application for NJEA Frederick L. Hipp Foundation for Excellence in Education Grant in the amount of \$9,882.

Roll Call Vote: YES: All Present

Facility Use

24. Motion made by Mr. Hlasney, seconded by Mr. Shapiro, upon the recommendation of the Superintendent of Schools that the Board approve the use of the Alexandria Middle School baseball and softball fields by the Delaware Valley Athletic Association, Inc., from March 15 - August 31, 2009. They will use the fields afternoons and weekends when the school's teams are not using them.

Roll Call Vote: YES: All Present

15. EXECUTIVE SESSION: 9:00 PM

Motion made by Mr. Saccal, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board go into Executive Session to discuss a request by The Work Family Connection to waive the use of facility fees and to review the proposed 2009-2010 Annual School District Budget.

Roll Call Vote: YES: All Present

16. OPEN SESSION: 10:40 PM

Motion made by Mr. Saccal, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board return to Open Session at 10:40 PM.

Roll Call Vote: YES: All Present

17. BOARD GOALS

The Alexandria Township Board of Education will:

1. determine if the Board desires to pursue recognition by a third party organization (e.g. Star Schools, Blue Ribbon Schools).
2. continue to explore ways to increase the fiscal and operating efficiency of the District.
3. facilitate a more effective forum for communication through a published annual schedule, quarterly work session, and in other ways to be determined.
4. review and adopt policy book.
5. prepare for NJQSAC monitoring.

18. ADJOURN

Motion made by Mr. Saccal, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board adjourn the meeting at 10:40 PM.

Roll Call Vote: YES: All Present

Respectfully Submitted By,

Barbara E. Prowker
School Business Administrator/Board Secretary

BEP/nlm