

MINUTES

1. CALL TO ORDER

The August 27th meeting of the Alexandria Township Board of Education was called to order by Patrick D. McGuinness, President, at 7:35 PM.

2. NOTIFICATION OF MEETING

This meeting was properly advertised according to the Open Public Meeting Act (P.L. 1975:31) in the Hunterdon County Democrat on May 7, 2009, to begin at 7:30 PM.

3. ROLL CALL

Linda K. Adams - A	Patrick D. McGuinness - P
Francis L. Guenther - A(7:46 PM)	Scott A. Saccal - P
Steven Hill - A	Shawn J. Shapiro - P
Thomas W. Hlasney - A	Frances R. Wood - P
Douglas E. Linden, Jr. - P	

4. BOARD STATEMENT

The mission of the Alexandria Township School District is to achieve academic excellence through high quality instruction, a positive learning environment, and a strong partnership among staff members, family and community. We are committed to an inclusive educational program that recognizes individual differences and encourages each child to reach his or her potential. We believe that the desire for life-long learning, the development of positive character, and the development of a positive self-concept are essential outcomes of the school experience.

5. FLAG SALUTE

6. CORRESPONDENCE

7. BOARD PRESIDENT

President McGuinness advised that the following Board Members will be on the Strategic Planning Committee:

- Douglas E. Linden, Jr.
- Scott A. Saccal
- Shawn J. Shapiro
- Patrick D. McGuinness

President McGuinness advised Board Members of programs available through the Hunterdon County School Boards Association. Anyone interested in attending any workshop should contact the Business Office.

President McGuinness commended Dr. Jennings and Mrs. Dominic on the new staff orientation program.

President McGuinness read an email from Thomas Hlasney, resigning from his Board seat. President McGuinness thanked Tom for his service on the Board.

Dr. Jennings and Barbara Prowker will insure that the Board vacancy will be placed on the District website and notice be put on the message board. Ms. Prowker will notify New Jersey School Boards Association of Mr. Hlasney's resignation also.

The letters of interest for the Board seat are to be sent to Barbara E. Prowker by noon on September 18, 2009. Ms. Prowker will forward the letters to the Board via the Board packet for the September 22, 2009, Board meeting. The Board will interview interested parties at the September 22nd meeting. The Board-appointed person will be seated at the September 22nd meeting.

8. SUPERINTENDENT'S REPORT

Dr. Jennings thanked the administration, secretarial, and custodial staff for all of their hard work in preparing for the opening of school in September.

D. Jennings advised that the survey on professional development training during the summer revealed that the staff appreciated the opportunity and they learned a lot from Mrs. Fichner, Mrs. Dominic, Mrs. Savacool, and Dr. Jennings.

9. SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

Ms. Prowker also thanked the custodial staff under the direction of James Cronce and William Rocchetti, for all of their efforts in readying the buildings for the start of the 2009-2010 school year.

Ms. Prowker reported that the new Alexandria Middle School walk-in freezer/refrigerator is expected to be started up on Monday, August 31st.

10. COMMITTEE REPORTS

Linden - NJQSAC Committee
Shapiro - Buildings and Grounds

11. PUBLIC INPUT

Joanne McCluskey thanked the Board, staff, and Dr. Jennings for the professional training this summer.

Joanne McCluskey asked the Board for a moment of silence in memory of Senator Edward Kennedy, in recognition of all that he did for education.

Douglas Walker asked the Board to consider a second Public Input section or to move the one Public Input section after New Business to allow the public to comment on new business.

President McGuinness said that the Board would look at the policy and bylaws on the matter to see if a motion is needed to add a second public input section.

Leigh Anne Walker asked if anything has been decided on grading behavior. Dr. Jennings said that it is a regulation. Dr. Jennings explained how it will be handled and he added that he will post how it will be handled on the District's website.

12. UNFINISHED BUSINESS

President McGuinness explained where the Board is with the Lester D. Wilson School relocation of the main office project and that we can apply for an extension in submitting the grant agreement. Mr. Linden said that the Board should complete the strategic plan first to see if they even want to pursue the project. Ms. Prowker was directed to draft a request for an extension and forward it to President McGuinness for consideration.

The Board discussed the hourly fee to be assessed for use of the facilities on a Saturday or Sunday. Ms. Prowker advised that the overtime rate for James Crouce, together with the employer's share of FICA and Workers' Compensation premium is \$65/hr. The Board agreed to assess the hourly fee for groups utilizing the facilities. The Alexandria Township Parent/Teacher Association (PTA) is excluded from this charge.

13. NEW BUSINESS

At this time there was a moment of silence in memory of Senator Edward Kennedy.

14. EXECUTIVE SESSION: 8:20 PM

Motion made by Mr. Saccal, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board go into Executive Session to discuss personnel matters.

Roll Call Vote: YES: All Present

15. OPEN SESSION: 9:00 PM

Motion made by Mr. Linden, seconded by Mr. Shapiro, upon the recommendation of the Superintendent of Schools that the Board return to Open Session at 9:00 PM.

Roll Call Vote: YES: All Present

16. MOTIONS

Personnel

1. Motion made by Dr. Wood, seconded by Mr. Saccal, upon the recommendation of the Superintendent of Schools that the Board approve Rosemary Hoffman as a substitute custodian for the 2009-2010 school year, upon the successful completion of the criminal history background check required by law.

Roll Call Vote: YES: All Present

2. Motion made by Dr. Wood, seconded by Mr. Saccal, upon the recommendation of the Superintendent of Schools that the Board approve two additional days for Linda Finan during the 2009 summer to be paid at her contractual per diem.

Roll Call Vote: YES: All Present

3. Motion made by Dr. Wood, seconded by Mr. Saccal, upon the recommendation of the Superintendent of Schools that the Board change Susan Carothers' employment agreement from full-time to Step 18-MA(.8), \$60,448 for the 2009-2010 school year.

Roll Call Vote: YES: All Present

4. Motion made by Dr. Wood, seconded by Mr. Saccal, upon the recommendation of the Superintendent of Schools that the Board approve an employment agreement for Ursula Accumanno from half-time to a full-time position, Step 7-BA+15, \$53,220 for the 2009-2010 school year.

Roll Call Vote: YES: All Present

5. Motion made by Dr. Wood, seconded by Mr. Saccal, upon the recommendation of the Superintendent of Schools that the Board accept the letter of retirement submitted by Kathleen B. Martin, effective October 31, 2009.

Roll Call Vote: YES: All Present

6. Motion made by Dr. Wood, seconded by Mr. Saccal, upon the recommendation of the Superintendent of Schools that the Board approve an employment agreement for Cara L. Hamrah for the 2009-2010 school year as a full-time preschool disabled aide, salary \$18,500. Employment contingent on the successful completion of the criminal history background check required by law.

Roll Call Vote: YES: All Present

7. Motion made by Dr. Wood, seconded by Mr. Saccal, upon the recommendation of the Superintendent of Schools that the Board accept the letter of retirement from Ellen Kluber, Treasurer of School Moneys effective August 31, 2009.

Roll Call Vote: YES: All Present

8. Motion made by Dr. Wood, seconded by Mr. Saccal, upon the recommendation of the Superintendent of Schools that the Board approve Laura Hagerstrom as the interim Treasurer of School Moneys for the month of September 2009. Compensation to be \$515.

Roll Call Vote: YES: All Present

9. Motion made by Dr. Wood, seconded by Mr. Saccal, upon the recommendation of the Superintendent of Schools that the Board approve a move on the negotiated agreement salary guide for Susanna DeWire from 18-BA+45 to 18-MA+30, \$78,660, effective September 1, 2009.

Roll Call Vote: YES: All Present

10. Motion made by Dr. Wood, seconded by Mr. Saccal, upon the recommendation of the Superintendent of Schools that the Board approve Erica Schroeder as a student teacher from The College of New Jersey in Darcy Jones' class for health and physical education for the time period of September 8 - October 23, 2009.

Roll Call Vote: YES: All Present

11. Motion made by Dr. Wood, seconded by Mr. Saccal, upon the recommendation of the Superintendent of Schools that the Board approve Allison Maziarz and Kathleen Suydam as Lester D. Wilson School lunchroom aides at a salary of \$7.25 per hour, 2 hours daily, 5 days a week. Employment contingent upon the successful completion of the criminal history background check required by law.

Roll Call Vote: YES: All Present

12. Motion made by Dr. Wood, seconded by Mr. Saccal, upon the recommendation of the Superintendent of Schools that the Board approve the following additions to the 2009-2010 Substitute List, upon the successful completion of the criminal history background check required by law:

Christina DiPaolo	Teacher
Martha Kelly	Teacher and Secretary
Leanne Levy	Aide
Ruth Schlittler	Teacher
Lynn Yanulevich	Nurse

Roll Call Vote: YES: All Present

13. Motion made by Dr. Wood, seconded by Mr. Saccal, upon the recommendation of the Superintendent of Schools that the Board approve the following resolution:

Resolved, that the Alexandria Township Board of Education approve application of the emergent hiring of the following:

Christina DiPaolo	Substitute Teacher
Cara L. Hamrah	Aide
Rosemary Hoffman	Substitute Custodian
Martha Kelly	Substitute Teacher and Substitute Secretary
Leanne Levy	Substitute Aide
Allison Maziarz	Aide
Ruth Schlittler	Substitute Teacher
Kathleen Suydam	Aide
Lynn Yanulevich	Substitute Nurse

Roll Call Vote: YES: All Present - Guenther, Linden, Jr., McGuinness, Saccal, Shapiro, Wood

14. Motion made by Dr. Wood, seconded by Mr. Saccal, upon the recommendation of the Superintendent of Schools that the Board approve a move on the negotiated salary guide for William G. McGowan from 3-MA to 3-MA+15, effective September 1, 2009.

Roll Call Vote: YES: All Present

15. Motion made by Dr. Wood, seconded by Mr. Saccal, upon the recommendation of the Superintendent of Schools that the Board approve an additional five days during the summer of 2009 for Lisa Clough at her contractual per diem to provide Child Study Team services, and an additional day for Ginger Crawford during the summer of 2009 at her contractual per diem.

Roll Call Vote: YES: All Present

16. Motion made by Dr. Wood, seconded by Mr. Saccal, upon the recommendation of the Superintendent of Schools that the Board approve the following additions the 2009-2010 Substitute List, upon the successful completion of the criminal history background check required by law:

Karen Laskey	Teacher
Mary Sullivan	Teacher

Roll Call Vote: YES: All Present

Emergent Hiring

17. Motion made by Dr. Wood, seconded by Mr. Saccal, upon the recommendation of the Superintendent of Schools that the Board approve the following resolution:

Resolved, that the Alexandria Township Board of Education approve the application of the emergent hiring of the following:

Karen Laskey	Substitute Teacher
Mary Sullivan	Substitute Teacher

Roll Call Vote: YES: All Present - Guenther, Linden, Jr., McGuinness, Saccal, Shapiro, Wood

Student Teacher

18. Motion made by Dr. Wood, seconded by Mr. Saccal, upon the recommendation of the Superintendent of Schools that the Board approve Karen Laskey, a student at the College of Saint Elizabeth, as a student teacher in Michele Petrie's 4th grade classroom from 9/9/09 - 12/18/09.

Roll Call Vote: YES: All Present

Travel and Related Expenses Reimbursement

19. Motion made by Mr. Linden, seconded by Mr. Shapiro, upon the recommendation of the Superintendent of Schools that the Board approve work-related and related expenses reimbursement for the following staff members that is directly related to and within the scope of their current work responsibilities, promotes the delivery of instruction, and is critical to the instructional needs of the School District or furthers the efficient operation of the School District, and is educationally necessary and fiscally prudent.

<u>Name</u>	<u>Date</u>	<u>City</u>
Breidt	10/28/09	Edison
Fuchs	10/28/09	Edison
Salerno	10/2/09	South Orange

Roll Call Vote: YES: All Present

20. Motion made by Mr. Linden, seconded by Mr. Shapiro, upon the recommendation of the Superintendent of Schools that the Board approve work-related and related expenses reimbursement for the following staff members that is directly related to and within the scope of their current work responsibilities, promotes the delivery of instruction, and is critical to the instructional needs of the School District or furthers the efficient operation of the School District, and is educationally necessary and fiscally prudent. The information for this workshop was not available at the July 23, 2009 meeting.

<u>Name</u>	<u>Date</u>	<u>City</u>
Komarek	8/20/09	Princeton
Dale	8/20/09	Princeton
Schryer	8/20/09	Princeton
Blessing	8/20/09	Princeton
Jennings	8/3,8/4,8/5,8/6/09	New York

Roll Call Vote: YES: All Present

Approval of Minutes

- 21.. Motion made by Mr. Shapiro, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve the Minutes of the July 23, 2009 meeting and the Executive Session Minutes of the July 23, 2009 meeting with the following correction:

Motion #3 - ...at an hourly rate of \$7.25.

Roll Call Vote: YES: All Present

Finance

22. Motion made by Mr. Saccal, seconded by Mr. Shapiro, upon the recommendation of the Superintendent of Schools that the Board approve the transfers for the month ending July 31, 2009 as submitted by the Superintendent, as authorized by N.J.S.A. 18A:22-8.1.

Roll Call Vote: YES: All Present

23. Motion made by Mr. Saccal, seconded by Mr. Shapiro, to accept the Alexandria Township Board of Education's certification that the Superintendent, Dr. Matthew J. Jennings, recommends that the Board of Education accept the monthly financial reports of the Board Secretary and the Treasurer of School Moneys for the month ending July 31, 2009, and he further recommends in compliance with N.J.A.C. 6:20-2.13(3) that the Board of Education certify that no major account or fund has been overexpended and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Roll Call Vote: YES: All Present

24. Motion made by Mr. Saccal, seconded by Mr. Shapiro, upon the recommendation of the Superintendent of Schools that the Board accept the School Business Administrator/Board Secretary's Barbara E. Prowker, certification as required by N.J.A.C. 6:20-2.13(d), that no line item account has been overexpended as of July 31, 2009, and that as of this date sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Roll Call Vote: YES: All Present

Bill List

25. Motion made by Mr. Guenther, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve the Bill List dated July 14, 2009 - August 12, 2009, check numbers 6967-7058, in the amount of \$896,896.87.

Roll Call Vote: YES: All Present

Social Norms Project

26. Motion made by Dr. Wood, seconded by Mr. Saccal, upon the recommendation of the Superintendent of Schools that the Board accept the funds (\$2,500 to be used during the time period of October 1, 2009 - December 31, 2010) for the "Social Norms Project" which is a collaborative initiative of the Rowan University Center for Addiction Studies and Awareness (CASA) and the New Jersey Department of Education. Its purpose is to implement the social norms model for reducing alcohol, tobacco and other drug use in high schools and preventing bullying behaviors and reducing victimization in middle schools.

Roll Call Vote: YES: All Present

Grant Applications for the 2009-2010 School Year

27. Motion made by Mr. Linden, seconded by Dr. Wood, upon the recommendation of the Superintendent of Schools that the Board approve submission of the following grant applications for the 2009-2010 school year, FY2010:

IDEIA Basic	\$120,380
IDEIA Preschool	5,150
ARRA-IDEA Basic	125,173
ARRA-IDEA Preschool	4,529

Roll Call Vote: YES: All Present

FY2010 NCLB Funds

28. Motion made by Mr. Shapiro, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board accept FY2010 NCLB funds as follows:

Title I Part A	\$ 112
Title II Part A	12,215
Title IV	877

Roll Call Vote: YES: All Present

Work-Family Connection

29. Motion made by Mr. Saccal, seconded by Mr. Shapiro, upon the recommendation of the Superintendent of Schools that the Board approve an agreement with Work-Family Connection, Inc. for the 2009-2010 school year to provide a before/after school program from September 2009 through June 2010. Work-Family Connection, Inc. will pay a facilities use fee to the Alexandria Township Board of Education in the amount of \$724/month.

Roll Call Vote: YES: All Present

Extraordinary Aid

30. Motion made by Dr. Guenther, seconded by Mr. Shapiro, upon the recommendation of the Superintendent of Schools that the Board accept the 2008-2009 extraordinary aid in the amount of \$18,624.

Roll Call Vote: YES: All Present

31. Motion made by Dr. Guenther, seconded by Mr. Shapiro, upon the recommendation of the Superintendent of Schools that the Board increase the 2009-2010 General Fund Budget in the amount of \$18,624 due to the receipt of 2008-2009 extraordinary aid. Funds to be applied to 11-000-262-620 energy costs.

Roll Call Vote: YES: All Present

Non-Public Transportation Aid

32. Motion made by Dr. Wood, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board accept reimbursement of non-public transportation costs for the 2008-2009 school year in the amount of \$13,858.

Roll Call Vote: YES: All Present

33. Motion made by Dr. Wood, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board increase the 2009-2010 General Fund Budget in the amount of \$13,858 due to the receipt of 2008-2009 reimbursement of non-public transportation costs. Funds to be applied to 11-000-262-620 energy costs.

Roll Call Vote: YES: All Present

Snow Removal

34. Motion made by Mr. Linden, seconded by Mr. Saccal, upon the recommendation of the Superintendent of Schools that the Board accept a proposal submitted by Chris's Lawn Mowing Service, Inc., to provide snow removal services for the 2009-2010 school year per school:

Plowing of all parking lots of up to four inches of snow	\$355
Accumulations of over four inches will be charged per inch	78
Salting of parking lots (Rock Salt)	273
Backhoe service available upon request (charged hourly)	125

Roll Call Vote: YES: All Present

Annual Facilities Checklist

35. Motion made by Mr. Shapiro, seconded by Mr. Saccal, upon the recommendation of the Superintendent of Schools that the Board approve submission of the Annual Facilities Checklist Health and Safety Evaluation of School Buildings for the Lester D. Wilson and Alexandria Middle Schools to the Hunterdon County Department of Education as required by NJQSAC.

Roll Call Vote: YES: All Present

Alliance For Competitive Energy Service (ACES)

36. Motion made by Mr. Saccal, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve the attached resolution authorizing the purchase of electric generation services through the alliance for competitive energy services (ACES) Cooperative Pricing System ID#E88-1-ACESCPS through May, 2014.

Roll Call Vote: YES: All Present

Transportation

37. Motion made by Dr. Guenther, seconded by Dr. Wood, upon the recommendation of the Superintendent of Schools that the Board approve the 2009-2010 regular transportation route descriptions as presented.

Roll Call Vote: YES: All Present

38. Motion made by Dr. Guenther , seconded by Dr. Wood, upon the recommendation of the Superintendent of Schools that the Board approve a Joint Transportation Agreement with the Delaware Valley Regional High School Board of Education for the 2009-2010 school year to provide regular transportation and special education transportation as follows:

<u>Route</u>	<u>Total Annual Route Cost</u>
ALEX 1	22,238
ALEX 2	27,595
ALEX 3	24,822
ALEX 4	26,896
ALEX 5	26,158
ALEX 6	27,081
ALEX 7	22,216
ALEX 8	22,557
ALEX 9	34,764
ALEX 10	22,372
ALEX 11	23,155
ALEX 12	22,495
ALEX 13	19,380
ALEX 14	20,929
LDW SP 1	46,968
Matheny SP 4	25,480

Roll Call Vote: YES: All Present

Use of Facilities

39. Motion made by Dr. Wood, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve use of the Alexandria Middle School art room for the 2009-2010 school year by Girl Scout Troop 353, the 2nd and 4th Tuesday from 3:40-5:00 PM.

Roll Call Vote: YES: All Present

40. Motion made by Dr. Wood, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve use of the Lester D. Wilson School art room by Girl Scout Troop 173 for the 2009-2010 school year, Tuesday evenings from 5:45-7:45 PM.

Roll Call Vote: YES: All Present

41. Motion made by Dr. Wood, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve use of the Alexandria Middle School old/new gyms for the 2009-2010 school year by the Alexandria Township Recreation Commission as follows:

<u>Days</u>	<u>Group</u>	<u>Facility</u>	<u>Time</u>
<u>September- October:</u>			
Monday Nights	Men's Basketball	Old Gym	7-9:00 PM
Tuesday Nights	Volleyball	New Gym	7-9:00 PM
Wednesday Nights	Recreation Basketball	New Gym	6-9:00 PM
Thursday Nights	Recreation Basketball	New Gym	6-9:00 PM
<u>November- March:</u> (No old gym in November on Tuesdays and Thursdays)			
Monday-Friday	Basketball	New & Old Gyms	6-9:00 PM
Saturday	Basketball	New & Old Gyms	9:00 AM- 4:00 PM
<u>March-June:</u>			
Monday Nights	Men's Basketball	Old Gym	7-9:00 PM
Tuesday Nights	Volleyball	New Gym	7-9:00 PM
Wednesday & Thursday Nights	Recreation Basketball	Old & New Gyms	6-9:00 PM

Roll Call Vote: YES: All Present

Personnel

42. Motion made by Mr. Linden, seconded by Dr. Wood, upon the recommendation of the Superintendent of Schools that the Board approve Alison Yanulevich as a student teacher from Caldwell College in New Jersey in Mary Bidwell's class for the time period of September 14 - December 11, 2009.

Roll Call Vote: YES: All Present

43. Motion made by Mr. Shapiro, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve to increase the substitute custodian rate for a substitute with five years of service to \$11/hour, and increase the rate for a substitute with ten years of service to \$12/hour.

Roll Call Vote: YES: All Present

17. BOARD GOALS

The Alexandria Township Board of Education will:

1. determine if the Board desires to pursue recognition by New Jersey Schools To Watch.

2. continue to explore ways to increase the fiscal and operating efficiency of the District.
3. facilitate a more effective forum for communication through a published annual schedule, quarterly work session, and in other ways to be determined.
4. review and adopt policy book.
5. prepare for NJQSAC monitoring.

18. ADJOURN

Motion made by Mr. Saccal, seconded by Dr. Guenther, upon the recommendation of the Superintendent of Schools that the Board adjourn the meeting at 9:25 PM.

Respectfully Submitted By,

Barbara E. Prowker
School Business Administrator/Board Secretary

BEP/nlm

Att.