

**MINUTES**

**1. CALL TO ORDER**

The August 28, 2008 meeting of the Alexandria Township Board of Education was called to order by President Patrick D. McGuinness at 7:32 PM.

**2. NOTIFICATION OF MEETING**

This meeting was properly advertised according to the Open Public Meeting Act (P.L. 1975:31) in the Delaware Valley News on May 1, 2008, to begin at 7:30 PM.

**3. ROLL CALL**

Francis L. Guenther - P  
Steven Hill - P  
Thomas W. Hlasney - P  
Diane Y. Kelly - A(7:37 PM)  
Bernice M. Keizer - P

Douglas E. Linden, Jr. - P  
Susan F. Luthringer - P  
Patrick D. McGuinness - P  
Scott A. Saccal - P

**4. BOARD STATEMENT**

The mission of the Alexandria Township School District is to achieve academic excellence through high quality instruction, a positive learning environment, and a strong partnership among staff members, family and community. We are committed to an inclusive educational program that recognizes individual differences and encourages each child to reach his or her potential. We believe that the desire for life-long learning, the development of positive character, and the development of a positive self-concept are essential outcomes of the school experience.

**5. FLAG SALUTE**

**6. CORRESPONDENCE**

The Board received a thank you note from Dillan Kelly, thanking the Board for the physical education award he received at commencement.

The Board received a thank you note from Jane Muzyka, thanking the Board for the floral arrangement sent in sympathy at the loss of her mother.

A thank you note was received from Vickie Milford and family, thanking the Board for their expression of sympathy at the loss of her mother.

**7. BOARD PRESIDENT**

President McGuinness announced that this was Diane Kelly's last Board Meeting as she is moving out of the District. President McGuinness thanked Diane for her devotion and contributions to the District and to the community.

Mrs. Kelly said that it has been an honor and a pleasure being a Board Member.

Bernice Keizer honored Diane, stating that Diane is a valuable part of the Board and of the community.

Diane commended the Board Members, saying that they are all hard working, big hearted people.

Barbara Prowker was directed to place an ad in the newspaper soliciting letters of interest from community members who are interested in filling Diane's board seat until April 2009. Deadline for filing to be October 3, 2008.

Ms. Prowker will have Denise Fichner put a notice on the District's web site also.

President McGuinness presented Board goals for the 2008-09 school year for the Board's consideration. The Board discussed the proposed goals.

**8. SUPERINTENDENT'S REPORT**

A new Gifted and Talented Program powerpoint presentation was given by Dr. Jennings for the Board's consideration.

**9. SCHOOL BUSINESS ADMINISTRATOR/BD SECRETARY'S REPORT**

Ms. Barbara E. Prowker, School Business Administrator/Board Secretary, reported the following:

1. Status of Buildings

Lester D. Wilson School

- parking lots cracks filled, seal coated, stripped
- windows replaced in rooms 114, 116, and 120
- asbestos abatement in boiler room complete
- status of heating system replacement

Alexandria Middle School

- Business Office and Child Study Team relocation complete
- parking lots/driveway repairs status
- carpet replaced in main office

2. The Annual Audit of the 2007-08 School Year was completed Friday, July 25, 2008. The District received no audit recommendations. Thank you, ladies, for another successful year. The CAFR will be presented at the October 16, 2008 Board Meeting for the Board to accept prior to submission to the State Department of Education. Ms. Prowker commends Nancy Majewski, Jennifer Myers, and Ellen Kluber. Also, Patricia Aversa, Sandra Dipple, and Linda Finan for their contribution in managing the Student Activities and Petty Cash Accounts.

3. The restriction that only 3 people be permitted to attend the 2008 Annual NJSBA/NJASA/NJASBO has been removed. The hotel rate for this workshop is capped at \$117 per night. Accordingly, Boards are unable to pay for allowable daily hotel costs in excess of this amount.
4. Reminder: Courses will start in the Fall for the expanded training requirements for Board Members as follows:
  - 1st year of service on Board - Orientation
  - 2nd year of service on Board - Governance 1 - QSAC
  - 3rd year of service on Board - Governance 2 - Finance
  - 1st year of every subsequent term- Legal Update/Advanced Training
5. Ms. Prowker advised that there is now a new capital project grant available to schools that will be awarded in order of priority rather than first-come-first serve. Ms. Prowker said that the Lester D. Wilson School security renovation project may be considered for the new grant program.

President McGuinness commended Ms. Prowker for another successful audit. This is the business office's 13th audit with no recommendations.

**10. COMMITTEE REPORTS**

Scott Saccal - Policy  
Susan Luthringer - Personnel

**11. PUBLIC INPUT**

Marlene Blankenship asked if there will be a "cap" for families with a number of children who participate in extra curricula activities. The Board said no, that each student who participates in extra curricula activities will be assessed a participation fee of \$15. This fee will cover one activity or multiple activities.

Douglas Linden asked if the District received the donated cheerleading mats from Delaware Valley Regional High School Board of Education. Ms. Prowker represented that we have. Mr. Linden asked Ms. Prowker to forward a written thank you to the high school and copy the athletic director, thanking them for the donation.

**12. UNFINISHED BUSINESS**

Susan Luthringer asked if under the new legislation, can the Board still send flowers to staff and Board members as an expression of sympathy, in recognition of the birth of a child, acknowledging a hospital stay, etc. Mrs. Luthringer will contact NJSBA legal staff for a ruling and Ms. Prowker will contact the District's counsel for a ruling. This matter will be placed on the next Agenda for discussion.

Board self-evaluation was discussed.

**13. NEW BUSINESS**

Mr. Hlasney advised that his wife would like to do a presentation for the students on banking. Mr. Hlasney was advised to direct his wife to David Pawlowski for consideration.

**14. MOTIONS**

**Personnel**

1. Motion made by Mrs. Kelly, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve an employment contract for Sharon Lightner for the 2008-09 school year as a Special Education Classroom Aide at a salary of \$18,000.

Roll Call Vote: YES: All Present

2. Motion made by Mrs. Kelly, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board change the step on the guide for Catherine O'Neal from Step 9-MA to 9-MA+30.

Roll Call Vote: YES: All Present

3. Motion made by Mrs. Kelly, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve an additional two days for Margaret McPherson as a Nurse for the Extended School Year Program on August 11 and August 12, 2008.

Roll Call Vote: YES: All Present

4. Motion made by Mrs. Kelly, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve three additional Child Study Team workdays for Susan Carothers during the summer of 2008.

Roll Call Vote: YES: All Present

5. Motion made by Mrs. Kelly, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve two additional workdays for Lisa Britt during the summer of 2008.

Roll Call Vote: YES: All Present

6. Motion made by Mrs. Kelly, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve the hiring of Tracy Pawlowski as a half-time kindergarten teacher/part-time library/media specialist/part-time G&T teacher totaling a full-time position at Lester D. Wilson School at Step 8-BA, at a salary of \$51,625.

Roll Call Vote: YES: All Present

7. Motion made by Mrs. Kelly, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve the following additions to our 2008-09 Substitute List, following the successful completion of the criminal history background check required by law.

Isabel Braddock - Teacher  
Lynne Gonski - Teacher  
Marianne Holcombe- Teacher  
Mary Maloney - Teacher

Roll Call Vote: YES: All Present

8. Motion made by Mrs. Kelly, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve an employment contract for Rafaela Albiar-Gorrostieta as a 19 ½ hour per week, ten month custodian, commencing September 15, 2008, thru June 30, 2009, at a salary of \$11,232, sick days, no other benefits. Employment contingent upon the successful completion of the criminal history background check required by law.

Roll Call Vote: YES: All Present

9. Motion made by Mrs. Kelly, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve the following resolution:

Resolved, That the Alexandria Township Board of Education approve application of the emergent hiring of the following:

Isabel Braddock - Substitute Teacher  
Lynne Gonski - Substitute Teacher  
Rafaela Albiar-Gorrostieta - Custodian  
Marianne Holcombe - Substitute Teacher  
Mary Maloney - Substitute Teacher

Roll Call Vote: YES: All Present

10. Motion made by Mrs. Kelly, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve the following activity advisors for the 2008-09 school year:

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Student Council Advisor	Brian Moore
Newspaper Advisor	William McGowan
Science Club Advisor	Lacey Fallon/Joanne McCluskey
Girls Basketball Coach	Matthew Blazure
Girls Basketball Assistant	Tara Harrigan
Field Hockey	Tara Harrigan
Boys Basketball Coach	Joseph Olcott
Boys Basketball Assistant	Brian Moore
Soccer Coach	Joseph Olcott
Softball coach	Tara Harrigan
Softball Assistant	Heather Meyer
Baseball Coach	Brian Moore
Baseball Assistant	Joseph Olcott
Volleyball Coach	Eileen Barry
Sports Director	Samuel Meyers
Ski Club Advisor	Gregory Bierly
Cheerleading Advisor	Jennifer Yonney
Detention Monitor	Ginger Crawford
Jazz Band Director	Debbie Glick
Cross Country Coach	Sean Quinn
Morning Show Advisor	Tara Harrigan/Thomas Scollan
Peer Leadership	Brian Moore, Eileen Barry, Jennifer Staples

Roll Call Vote: YES: All Present

**Job Descriptions**

11. Motion made by Mr. Linden, seconded by Mrs. Kelly, upon the recommendation of the Superintendent of Schools that the Board approve the following job descriptions:

School Principal	School Psychologist
Supervisor of Student Services	School Social Worker
Speech-Language Pathologist	Athletic Coach
Classroom Teacher	Extracurricular Advisor
Guidance Counselor	Sports Director
Learning-Disabilities Teacher Consultant	Media Specialist
Occupational Therapist	Custodian/Maintenance
School Nurse	
Paraprofessional	

Roll Call Vote: YES: All Present

**English Language Services Three-Year Plan**

12. Motion made by Mr. Hill, seconded by Mrs. Luthringer, upon the recommendation of the Superintendent of Schools that the Board approve the English Language Services Three-Year Plan - School Years 2008-2011.

Roll Call Vote: YES: All Present

**Board Travel Expenditure Resolution**

13. Motion made by Mrs. Luthringer, seconded by Mr. Saccal, upon the recommendation of the Superintendent of Schools that the Board approve the following resolution:

WHEREAS, The Alexandria Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and Board Members using local, State or Federal funds to ensure that travel is educationally necessary and fiscally prudent, and

WHEREAS, The Board of Education has determined that the training and information programs sponsored by Hunterdon County School Boards Association and set forth below are directly related to and within the scope of Board Members and employees' duties; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by Hunterdon County School Boards Association and set forth below are directly related to the and within the scope of the traveler's current responsibilities and the Board's professional development plan; and

WHEREAS, The Board of Education has determined that participation in the Hunterdon County School Boards Association training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the District and/or furthers the efficient operations of the District; and

WHEREAS, The Board of Education has determined that school district travel expenditures to Hunterdon County School Boards Association programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and

WHEREAS, The Board of Education finds that a mileage reimbursement rate of \$.31 per mile is the allowable rate; and

WHEREAS, The Board of Education has determined that participation in the Hunterdon County School Boards Association training and informational programs are in compliance with the District policy on travel; there be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the Hunterdon county School Boards Association training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Alexandria Township Board of Education authorizes in advance, as required by statute, attendance at the following Hunterdon County School Boards Association training programs and informational events:

<u>Program Name</u>	<u>Date</u>	<u># Employees</u>	<u># Members</u>	<u>Event Cost Not To Exceed</u>	<u>Total Cost</u>
Leadership Roundtable Understanding The New Regulations With Dr. Gerald Vernotica	Saturday 10/4/08	TBD	TBD	\$ 8.00	
Educational Leadership in Tough Times with Mercer County SBA	Thursday 11/13/08	TBD	TBD	20.00	
Mandatory Training- QSAC & Finance Governance 1 & Governance 2	Thursday 1/08/09	TBD	TBD	37.00	
"Schools Going Green"- Energy Initiatives	Thursday 3/12/09	TBD	TBD	15.00	
Annual Spring Meeting	Thursday 5/28/09	TBD	TBD	10.00	

Roll Call Vote: YES: All Present

14. Motion made by Mrs. Luthringer, seconded by Mr. Saccal, upon the recommendation of the Superintendent of Schools that the Board approve Mr. McGuinness, Mr. Linden and Mr. Guenther to attend the NJSBA/NJASA/NJASBO annual workshop in Atlantic City, October 28 and 29, 2008. The travel is educationally necessary and fiscally prudent and within the scope of the Board Members' duties. The costs of attendance including all registration fees, and statutorily authorized travel expenditures are approved.

Roll Call Vote: YES: All Present

**Approval of Minutes**

15. Motion made by Mr. Guenther, seconded by Hill, upon the recommendation of the Superintendent of Schools that the Board approve the Minutes of the July 15, 2008 meeting as submitted.

Roll Call Vote: YES: All Present

**Finance**

16. Motion made by Mr. Hlasney, seconded by Mr. Saccal, upon the recommendation of the Superintendent of Schools that the Board approve the transfers for the month ending July 31, 2008, as submitted by the Superintendent, as authorized by N.J.S.A. 18A:22-8.1.

Roll Call Vote: YES: All Present

17. Motion made by Mr. Hlasney, seconded by Mr. Saccal, to accept the Alexandria Township Board of Education's certification that the Superintendent, Dr. Matthew J. Jennings, recommends that the Board of Education accept the monthly financial reports of the Board Secretary and the Treasurer of School Moneys for the month ending July 31, 2008, and he further recommends in compliance with N.J.A.C. 6:20-2.13(3) that the Board of Education certify that no major account or fund has been overexpended and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Roll Call Vote: YES: All Present

18. Motion made by Mr. Hlasney, seconded by Mr. Saccal, upon the recommendation of the Superintendent of Schools that the Board accept the School Business Administrator/Board Secretary's Barbara E. Prowker, certification as required by N.J.A.C. 6:20-2.13(d), that no line item account has been overexpended as of July 31, 2008, and that as of this date sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Roll Call Vote: YES: All Present

**Bill List**

19. Motion made by Mrs. Keizer, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve the Bill List dated July 1 - July 29, 2008, in the amount of \$864,665.15, check numbers N0711 - 5864, and the Bill List dated July 30 - August 18, 2008, in the amount of \$358,099.64, check numbers N0730 - 5935.

Roll Call Vote: YES: Guenther, Hill, Kelly, Keizer, Linden, Luthringer  
McGuinness, Saccal

NO: None

ABSTAIN: Hlasney

**Move On The Guide**

20. Motion made by Mr. Saccal, seconded by Mrs. Kelly, upon the recommendation of the Superintendent of Schools that the Board approve a move on the Negotiated Agreement Salary Guide for the following staff, effective September 1, 2008:

Patricia J. Dale      From 8-BA to 8-BA+15  
Dawn Blessing      From 18-BA+15 to 18-BA+30

Roll Call Vote: YES: All Present

**Extraordinary Aid**

21. Motion made by Mrs. Kelly, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board accept 2007-08 extraordinary aid in the amount of \$20,691.

Roll Call Vote: YES: All Present

**Increase 2008-09 General Fund Budget**

22. Motion made by Mrs. Kelly, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board increase the 2008-09 General Fund Budget in the amount of \$20,691, due to the receipt of extraordinary aid. Funds to be applied to 11-000-262-620 energy costs.

Roll Call Vote: YES: All Present

**Increase of Nonpublic Transportation Costs**

23. Motion made by Mr. Linden, seconded by Mrs. Luthringer, upon the recommendation of the Superintendent of Schools that the Board accept reimbursement of nonpublic school transportation cost for the 2007-08 school year in the amount of \$11,852.72.

Roll Call Vote: YES: All Present

**Increase 2008-09 General Fund Budget**

24. Motion made by Mr. Linden, seconded by Mrs. Luthringer, upon the recommendation of the Superintendent of Schools that the Board increase the 2008-09 General Fund Budget in the amount of \$11,852.72 due to the receipt of nonpublic transportation costs. Funds to be applied to 11-000-262-620 energy costs.

Roll Call Vote: YES: All Present

**Preschool**

25. Motion made by Mr. Hill, seconded by Mrs. Luthringer, upon the recommendation of the Superintendent of Schools that the Board accept two tuition students whose names are on file in the Business Office in the pre-school program at a fee of \$4,500 each for the 2008-09 school year.

Roll Call Vote: YES: All Present

26. Motion made by Mr. Hill, seconded by Mrs. Luthringer, upon the recommendation of the Superintendent of Schools that the Board accept five tuition students whose names are on file in the Business Office in the pre-school program at a fee of \$2,500 each for the 2008-09 school year.

Roll Call Vote: YES: All Present

**Special Education**

27. Motion made by Mrs. Luthringer, seconded by Mrs. Kelly, upon the recommendation of the Superintendent of Schools that the Board approve a Tuition Contract Private Schools for Students With Disabilities with the Matheny Medical and Educational Center for a student whose name is on file in the Business Office for the 2008-09 school year, 180 days, at a cost of \$70,200.

Roll Call Vote: YES: All Present

28. Motion made by Mrs. Luthringer, seconded by Mrs. Kelly, upon the recommendation of the Superintendent of Schools that the Board approve the following Waiver of Requirements For Special Education Medicaid Initiative (SEMI) Program for the 2008-09 school year.

WHEREAS, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2008-09 school year, and

WHEREAS, the Alexandria Township Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 30 Medicaid eligible classified students **OR** participation in SEMI would not provide a cost benefit to the District based on the projection of the District's available SEMI reimbursement for the 2008-09 budget year.

NOW THEREFOR BE IT RESOLVED, that the Alexandria Township Board of Education hereby authorizes the Chief School Administrator to submit to the Executive county Superintendent of Schools in the County of Hunterdon an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2008-09 school year.

Roll Call Vote: YES: All Present

**Snow Removal**

29. Motion made by Mr. Guenther, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board accept a proposal submitted by Chris's Lawn Mowing Service, Inc., to provide snow removal services for the 2008-09 school year as follows:

	<u>Cost Per School</u>
Plowing of all parking lots of up to four inches of snow	\$345.00
Any accumulation of over four inches will be charged per inch	75.00
Salting of parking lots (Rock Salt)	265.00
Backhoe Service available upon request (charged hourly)	125.00

Roll Call Vote: YES: All Present

**Transportation**

30. Motion made by Mr. Hlasney, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve a Joint Transportation Agreement with the Delaware Valley Regional High School Board of Education for the 2008-09 school year to provide regular student transportation using 54 passenger buses as follows:

<u>Route Number</u>	<u>Jointer Cost</u>
Alex-1	\$21,030.01
Alex-2	25,074.07
Alex-3	24,349.69
Alex-4	26,144.23
Alex-5	25,095.91
Alex-6	25,468.99
Alex-7	20,340.41
Alex-8	19,402.93
Alex-9	34,569.01
Alex-10	21,683.57
Alex-11	22,160.78
Alex-12	19,416.44
Alex-13	19,352.15
Alex-14	20,451.25
AK-1	16,784.91
AK-2	19,147.26
AK-3	15,963.27

Roll Call Vote: YES: All Present

31. Motion made by Mr. Hlasney, seconded by Mrs. Kelly, upon the recommendation of the Superintendent of Schools that the Board approve the 2008-09 regular transportation route descriptions as presented.

Roll Call Vote: YES: All Present

**Use of Facilities**

32. Motion made by Mrs. Keizer, seconded by Mrs. Kelly, upon the recommendation of the Superintendent of Schools that the Board approve use of the Alexandria Middle School art room by Girl Scout Troop 199 for the 2008-09 school year the 2nd and 4th Wednesday of each month from 3:40 to 5:00 PM.

Roll Call Vote: YES: All Present

33. Motion made by Mrs. Keizer, seconded by Mrs. Kelly, upon the recommendation of the Superintendent of Schools that the Board approve use of the Lester D. Wilson School art room by Daisy Girl Scout Troop for the 2008-09 school year the 1st and 3rd Tuesdays of each month from 3:40 to 4:30 PM.

Roll Call Vote: YES: All Present

34. Motion made by Mrs. Keizer, seconded by Mrs. Kelly, upon the recommendation of the Superintendent of Schools that the Board approve use of the Lester D. Wilson School art room by Girl Scout Troop 385 for the 2008-09 school year the 2nd and 4th Tuesdays of each month from 3:40-4:30 PM.

Roll Call Vote: YES: All Present

35. Motion made by Mrs. Keizer, seconded by Mrs. Kelly, upon the recommendation of the Superintendent of Schools that the Board approve use of the Lester D. Wilson School art room by Brownie Troop 1308 for the 2008-09 school year the 1st and 3rd Fridays of each month from 3:40-4:40 PM.

Roll Call Vote: YES: All Present

**Board Meetings**

36. Motion made by Mr. Saccal, seconded by Mrs. Kelly, upon the recommendation of the Superintendent of Schools that the Board approve to change the September 25, 2008 Board Meeting to September 22, 2008.

Roll Call Vote: YES: All Present

**Gifted and Talented Program**

37. Motion made by Mrs. Kelly, seconded by Mrs. Keizer, upon the recommendation of the Superintendent of Schools that the Board approve the new Gifted and Talented Program as presented by Dr. Jennings.

Roll Call Vote: YES: All Present

**Extra Curricula Participation Fee**

38. Motion made by Mr. Linden, seconded by Mrs. Luthringer, upon the recommendation of the Superintendent of Schools that the Board approve assessing a \$15 per child extra curricula participation fee for students Grades 5-8. This fee is only for students participating in extra curricula activities whether they participate in one activity or numerous activities.

Roll Call Vote: YES: All Present

**First Reading of 2008-09 Board Goals**

39. Motion made by Mr. Linden, seconded by Mrs. Luthringer, upon the recommendation of the Superintendent of Schools that the Board approve the first reading of 2008-09 Board goals as follows:

The Board will:

1. determine if the Board desires to pursue recognition by a third party organization (e.g. Star Schools, Blue Ribbon Schools).
2. continue to explore ways to increase the fiscal and operating efficiency of the District.
3. facilitate a more effective forum for communication through a published annual schedule, quarterly work session, and in other ways to be determined.
4. review and adoption of policy books.
5. prepare for NJQSAC monitoring.

**17. BOARD GOALS**

1. Each committee will review its responsibilities and write a statement of the functions and duties of that committee. A draft from each committee will be presented to the whole Board at the regular Board meeting on November 27, 2007, with a final version for adoption at the December 18, 2007 Board meeting.
2. Beginning January, 2008, the Board will explore ways to increase the fiscal and operating efficiency of the District.
3. Facilitate a more effective forum for communication through a published annual schedule, quarterly work session, and in other ways to be determined.

**18. ADJOURN**

Motion made by Mrs. Kelly, seconded by Mrs. Keizer, upon the recommendation of the Superintendent of Schools that the Board adjourn the meeting at 9:58 PM.

Roll Call Vote: YES: All Present

Respectfully Submitted By,

Barbara E. Prowker  
School Business Administrator/Board Secretary

BEP/nlm