

**MINUTES
ORGANIZATION MEETING**

1. CALL TO ORDER

The April 22, 2008 Organization Meeting of the Alexandria Township Board of Education was called to order by Barbara E. Prowker, School Business Administrator/Board Secretary, at 7:00 PM.

2. NOTIFICATION OF MEETING

This meeting was properly advertised according to the Open Public Meeting Act (P.L. 1975:31) in the Delaware Valley News on April 17, 2008, to begin at 7:00 PM.

3. ADMINISTRATION OF OATH

Board Secretary administers required oath to newly-elected Board Members:

Francis L. Guenther
Steven Hill
Bernice M. Keizer

4. ROLL CALL

Francis L. Guenther - P	Douglas E. Linden, Jr. - P
Steven Hill - P	Susan F. Luthringer - P
Thomas W. Hlasney - A	Patrick D. McGuinness - P
Diane Y. Kelly - P	Scott A. Saccal - P
Bernice M. Keizer - P	

5. BOARD STATEMENT

The mission of the Alexandria Township School District is to achieve academic excellence through high quality instruction, a positive learning environment, and a strong partnership among staff members, family and community. We are committed to an inclusive educational program that recognizes individual differences and encourages each child to reach his or her potential. We believe that the desire for life-long learning, the development of positive character, and the development of a positive self-concept are essential outcomes of the school experience.

6. FLAG SALUTE

7. ELECTION RESULTS

Results of the April 15, 2008 election announced by the Board Secretary as follows:

BALLOTS CAST

ELECTION RESULTS

General Fund: YES: 257
NO: 287

CANDIDATES

<u>Name</u>	<u>Number of Votes</u>
Bernice M. Keizer	364

WRITE-INS

<u>Name</u>	<u>Number of Votes</u>
Linda Romaine	1
Linda Adams	3
Lee Anderson	5
Frank Guenther	47
Guenther	7
Frank Geunther	1
Steve Hill	10
Francis Guenther	5
Phil Playto	1
Gunthes	1
Linda K. Adams	1
Nota	2
Linda Adams	1
Dorothy Davidson	2
Peggy Smith	1
Dottie Davidson	3
Frank Gunther	7
Bob Zelle	3
Frank Guenthur	1
Kelly Dixon	1
Micky Mouse	1
Frank Guenther	2
John Doucette	1
Leanne Levy	1
Robert Zelle	1
F Guenther	1
F	1
Frances Sterbenz	1
Merge Now	1
Hill	1
Loretta Cuccia	1
MaryJo Tufaro	1
Paul Abraham	1
MTP	1
Jeff Werrmann	2
Larry Walck	1
Gunther	1
Ken Carlson	1
Abolish	3
Karene Nebel	1
Beth Harding	1
Gunter	1

Frances Guenther	1
Robert Fitzsimmons	1
Mickey Mouse	2

8. **NOMINATIONS FOR PRESIDENT**

Board Secretary to call for nominations for Board President.

On a motion made by Mrs. Keizer, seconded by Mrs. Luthringer, Patrick D. McGuinness was nominated for the position of Board President.

There being no further nominations for Board President, the nominations were closed on a motion by Mrs. Keizer, and a second by Mrs. Luthringer.

Open Roll Call Vote: N.J.S.A. 10:4-14 requires that the public be able to ascertain how each Board Member votes and the Minutes of the meeting must reflect said votes.

YES: All Present

Mr. McGuinness thanked Mrs. Luthringer for her work as Board President.

9. **NOMINATIONS FOR VICE PRESIDENT**

Board Secretary relinquishes the chair to the newly-elected President, Patrick D. McGuinness, to call for nominations for Vice President.

On a motion made by Mrs. Kelly, seconded by Mr. Guenther, Susan F. Luthringer was nominated for the position of Vice President.

There being no further nominations for Vice President, the nominations were closed on a motion by Mrs. Kelly, and a second by Mr. Guenther.

Open Roll Call Vote: N.J.S.A. 10:4-14 requires that the public be able to ascertain how each Board Member votes and the Minutes of the meeting must reflect said votes.

YES: All Present

10. **MOTIONS**

Acceptance of Policy Books

1. Motion made by Mr. Hill, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the official Policy books of the Alexandria Township Board of Education be accepted and that the adopted policies, bylaws and administrative regulations contained therein, continue to bind the Board of Education for the ensuing year, subject to any modifications imposed by State Statute imposed by State Statute.

Adoption of Curricula

2. Motion made by Mr. Saccal, seconded by Mrs. Kelly, upon the recommendation of the Superintendent of Schools that all previously adopted curricula be readopted as the official curriculum for the 2008-09 school year as follows:

Guidance	Mathematics	Computer
Family Life	Music	Science
Social Studies	Language Arts	Speech
Kindergarten	Art	Special Education
Library	Gifted & Talented	Spanish
Physical Education	Technology Education	Health

Establishment of Board Meeting Time and Place

3. Motion made by Mrs. Kelly, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the official time and place of regular Board meetings of the Alexandria Township Board of Education for the coming year shall be the FOURTH THURSDAY OF THE MONTH (except as noted*) AT 7:30 PM IN THE ALEXANDRIA MIDDLE SCHOOL LIBRARY/MEDIA CENTER, 557 COUNTY ROAD 513, PITTSTOWN, NEW JERSEY.

MEETING DATES

May 22, 2008	November 20, 2008*
June 26, 2008	December 18, 2008*
July 24, 2008	January 22, 2009
August 28, 2008	February 26, 2009
September 25, 2008	March 26, 2009
October 16, 2008	April 23, 2009

Treasurer

4. Motion made by Mrs. Luthringer, seconded by Mr. Saccal, upon the recommendation of the Superintendent of Schools that the Board reappoint Ellen Kluber as Treasurer of School Moneys from July 1, 2008 through June 30, 2009.

Attendance Officer

5. Motion made by Mrs. Luthringer, seconded by Mr. Saccal, upon the recommendation of the Superintendent of Schools that the Board appoint Dr. Matthew J. Jennings as Attendance Officer from July 1, 2008 through June 30, 2009.

Reappointments

6. Motion made by Mr. Guenther, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board reappoint the following for the 2008-09 school year:

Auditor	William M. Colantano, Jr.
Physician	Delaware Valley Family Health Center
Official Newspapers	Delaware Valley News Hunterdon County Democrat The Express-times The Star Ledger
Architect	The Spiezele Group

Designation of Depositor of School Funds

7. Motion made by Mr. Linden, seconded by Mrs. Luthringer, upon the recommendation of the Superintendent of Schools that the Board designate the following bank as the official depository for the Board of Education:

Skylands Community Bank
Bank Accounts

General Fund	President Board Secretary Treasurer (2 required)
Payroll	Board Secretary Treasurer (1 required)
Payroll Agency	Board Secretary Treasurer (1 required)
Cafeteria	Superintendent of Schools Board Secretary (2 required)
Student Activities	Superintendent of Schools Board Secretary AMS Principal (2 required)
Student Activities	Superintendent of Schools Board Secretary LDW Principal (2 required)

SUI	President Board Secretary (1 required)
LDW Capital Project Funds	Board Secretary Treasurer (1 required)
AMS Capital Project Funds	Board Secretary Treasurer (1 required)
Capital Reserve	Board Secretary Treasurer (1 required)

Investment Authorization

8. Motion made by Mrs. Keizer seconded by Mr. Hill, upon the recommendation of the Superintendent of Schools that the Board authorize the Superintendent of Schools and the School Business Administrator/Board Secretary to invest funds, not immediately needed, in any authorized bank in the State of New Jersey, as per Board policy.
9. Motion made by Mr. Hill, seconded by Mrs. Kelly, upon the recommendation of the Superintendent of Schools that the Board elect Francis L. Guenther to serve on the Board of Directors of the Hunterdon County Educational Services Commission for the 2008-09 school year.

Election of New Jersey School Board Association Representative

10. Motion made by Mrs. Kelly, seconded by Mrs. Luthringer, upon the recommendation of the Superintendent of Schools that the Board elect Scott A. Saccal to serve as delegate to the New Jersey School Boards Association for the 2008-09 school year.

Election of New Jersey School Board Association Alternate Representative

11. Motion made by Mr. Saccal, seconded by Mrs. Kelly, upon the recommendation of the Superintendent of Schools that the Board elect Douglas E. Linden, Jr., to serve as alternate delegate to the New Jersey School Boards Association for the 2008-09 school year.

Delegate to Hunterdon County School Boards Association

12. Motion made by Mrs. Luthringer, seconded by Mr. Saccal, upon the recommendation of the Superintendent of Schools that the Board elect Bernice M. Keizer as delegate to the Hunterdon County School Boards Association for the 2008-09 school year.

Alternate Delegate to Hunterdon County School Boards Association

13. Motion made by Mrs. Luthringer, seconded by Mr. Saccal, upon the recommendation of the Superintendent of Schools that the Board elect Diane Y. Kelly as alternate delegate to the Hunterdon County School Boards Association for the 2008-09 school year.

Attorneys

14. Motion made by Mr. Guenther, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board appoint the firm of Parker, McCay P.A., as the Attorney for the 2008-09 school year, with the following fee schedule:

Senior	\$165 per hour
Associate	\$155 per hour

15. Motion made by Mr. Guenther, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board appoint the firm of Fogarty and Hara as special education Attorney for the 2008-09 school year, with the following fee schedule:

Partner	\$165 per hour
Associate	\$145 per hour

Implementation of the Budget

16. Motion made by Mr. Linden, seconded by Mrs. Luthringer, upon the recommendation of the Superintendent of Schools that the Board empower the Superintendent of Schools and the School Business Administrator/Board Secretary to implement the Budget pursuant to policies and regulations of the State Board and Local Board.

Petty Cash Fund

17. Motion made by Mrs. Keizer, seconded by Mrs. Kelly, upon the recommendation of the Superintendent of Schools that the Board establish a Petty Cash Fund for the Lester D. Wilson School in the amount of \$1,000; individual responsible for disposition thereof to be the School Secretary, and for the Alexandria Middle School in the amount of \$1,200; individual responsible for disposition thereof to be the School Secretary.

Insurance Agent of Record

18. Motion made by Mr. Linden, seconded by Mrs. Kelly, upon the recommendation of the Superintendent of Schools that the Board designate Grinspec, Inc., as Insurance Agent of Record.

Regular Tuition Rate

19. Motion made by Mr. Saccal, seconded by Mrs. Luthringer, upon the recommendation of the Superintendent of Schools that the Board adopt the regular tuition rate for the 2008-09 school year as follows:
- Kindergarten - \$ 8,000
 - Grades 1-5 - 10,500
 - Grades 6-8 - 10,000

Affirmative Action Officer/Chief Equity Officer

20. Motion made by Mrs. Kelly, seconded by Mr. Saccal, upon the recommendation of the Superintendent of Schools that the Board approve Sandra A. Kacedon as the Affirmative Action Officer/Chief Equity Officer/Title IX Coordinator.

District Section 504 Officer

21. Motion made by Mrs. Kelly, seconded by Mr. Saccal, upon the recommendation of the Superintendent of Schools that the Board approve Beverly L. Stoskus as the District Section 504 Officer.

Public Agency Compliance Officer

22. Motion made by Mrs. Kelly, seconded by Mr. Saccal, upon the recommendation of the Superintendent of Schools that the Board appoint Barbara E. Prowker as the Public Agency Compliance Officer.

Wastewater Treatment Plant

23. Motion made by Mrs. Luthringer, seconded by Mrs. Keizer, upon the recommendation of the Superintendent of Schools that the Board approve a proposal submitted by Garco Research to provide licensed wastewater treatment plant operator services for the 2008-09 school year at a cost of \$23,028.

School Business Administrator/Board Secretary

24. Motion made by Mr. Guenther, seconded by Mrs. Keizer, upon the recommendation of the Superintendent of Schools that the Board appoint Barbara E. Prowker as School Business Administrator/Board Secretary for the 2008-09 school year in accordance with the employment agreement.

Custodian of Records

25. Motion made by Mr. Guenther, seconded by Mrs. Keizer, upon the recommendation of the Superintendent of Schools that the Board appoint Barbara E. Prowker as the Custodian of Records as required by the Open Public Records Act (OPRA) N.J.S.A. 47:1A for the 2008-09 school year.

Qualified Purchasing Agent

26. Motion made by Mr. Guenther, seconded by Mrs. Keizer, upon the recommendation of the Superintendent of Schools that the Board appoint Barbara E. Prowker as the Qualified Purchasing Agent for the 2008-09 school year.

Acting School Business Administrator/Board Secretary

27. Motion made by Mr. Linden, seconded by Mrs. Keizer, upon the recommendation of the Superintendent of Schools that the Board appoint Dr. Matthew J. Jennings as Acting School Business Administrator/Board Secretary in Barbara E. Prowker's absence for the 2008-09 school year.

Asbestos Program Manager

28. Motion made by Mrs. Keizer, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve James C. Cronce as the Asbestos Program Manager for the 2008-09 school year.

Integrated Pest Management Manager

29. Motion made by Mrs. Keizer, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve James C. Cronce as the Integrated Pest Management Manager for the 2008-09 school year.

Licensed Water Supply Operator

30. Motion made by Mrs. Keizer, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve McGowan L.L.C. as the licensed water supply operator for the 2008-09 school year.

Compliance With The Air Quality Standards

31. Motion made by Mrs. Keizer, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board designate James C. Cronce for the Alexandria Middle School and William A. Rocchetti for the Lester D. Wilson School as the people responsible for compliance with the air quality standards as required by New Jersey PEOSH Indoor Air Quality Standard, N.J.A.C. 12:100-13.

MINUTES FOR THE REGULAR BOARD MEETING

1. **CORRESPONDENCE**

Notice was received from NJSBA that Diane Kelly has successfully completed the training requirement for 2007-08 under the School District Accountability Act.

The Board acknowledged receipt of a thank you letter from the Del Val Wildcats Wrestling Club thanking the Board for allowing them to use the Alexandria Middle School for matches and commending James Cronce for his hard work in accommodating them.

A thank you note was received from Richard Smith thanking the Board for the flower arrangement received during his recent hospital stay.

2. **BOARD PRESIDENT**

3. **SUPERINTENDENT'S REPORT**

Dr. Matthew J. Jennings reported the following:

1. **Summary of Metrics** - Our leadership team reviewed the information on the enclosed graphs and has concluded the following:

Grades

- * During the first and second marking periods grades in all four major subject areas were skewed towards the A and B range. The distribution does not remotely resemble a bell curve as a few students received the grades of C,D or F. The subject area closest to an even distribution was math.
- * The distribution of grades between marking period 1 and 2 remains somewhat consistent.

Attendance

- * Staff absence in an average month ranges between 53.5 and 79.5 days. October was an anomaly because of the professional development **APRIL** conducted by the school district. This number of days is high but we hope will be reduced with the reduction of out-of-district professional development activities (36% of all days).
- * Student absence has increased as the year has progressed. The month of February had over 700 student absences despite their being a limited number of school days. Tardiness was also a major factor during this month.

Instructional Quality

- * The vast majority of staff has been identified as being at the "developing proficiency" stage when it comes to the use of the principles articulated in the Principles of Learning workshop. The appropriate use of "closure" received the lowest number of proficient ratings.

4. SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

1. Ms. Prowker asked Board members to please contact her office if they wish to attend either of the Hunterdon County School Boards Association meetings.

5. COMMITTEE REPORTS

Finance - Patrick D. McGuinness

6. PUBLIC INPUT

Mr. George Stiuso from the Delaware Valley Athletic Association, Inc. requested use of all athletic fields at the Alexandria Middle School for baseball/softball practices and games. Mr. Stiuso said that he spoke with our neighbor, Mr. Mayer, and assured him that the coaches would properly chaperone the practices and games so as not allow anyone to annoy him. He gave Mr. Mayer his telephone number and asked that he be contacted if there was any incident.

7. UNFINISHED BUSINESS

8. NEW BUSINESS

1. Mr. Saccal asked for the Board's consideration to go paperless with the Board packet. The Board will assign a committee to review the matter.
2. Mr. Saccal suggested that a public meeting be held to discuss the Attendance Policy. The Board said that the public can attend any public meeting with their concerns.

9. EXECUTIVE SESSION: 8:32 PM

Motion made by Mrs. Kelly, seconded by Mrs. Luthringer, upon the recommendation of the Superintendent of Schools that the Board go into Executive Session to discuss the following:

1. James T. Finn, Grinspec Consulting, to review health benefit proposals.
2. Personnel
3. Defeated Budget

10. OPEN SESSION: 10:02 PM

Motion made by Mrs. Keizer seconded by Mrs. Kelly, upon the recommendation of the Superintendent of Schools that the Board return to Open Session at 10:02 PM.

11. **NOTICE OF PUBLIC HEARING APPOINTING
BARBARA E. PROWKER AS SCHOOL BUSINESS ADMINISTRATOR
AND MATTHEW J. JENNINGS AS SUPERINTENDENT**

WHEREAS, the State of New Jersey has enacted P.L. 2007, c.53, *An Act Concerning School District Accountability*; and

WHEREAS, Section 5 of the Act amended *N.J.S.A. 18A:11-11* to require Boards of Education to provide public notice 30 days prior to the renegotiation, extension, amendment, or alteration of an employment contract with the Superintendent of Schools, Assistant Superintendent of Schools, or School Business Administrator; and

WHEREAS, Said notice will be provided to the public via publication in the Express Times on April 26, 2008.

WHEREAS, Section 5 of the Act amended *N.J.S.A. 18A:11-11* to require Boards of Education to provide public notice of a public hearing 10 days prior to the negotiation, extension, amendment or alteration of an employment contract with the Superintendent of Schools, Assistant Superintendent of Schools, or School Business administrator; and

WHEREAS, Said notice of a public hearing will be provided to the public via publication in the Express Times on April 26, 2008.

NOW THEREFOR BE IT RESOLVED, That the Alexandria Township Board of Education hereby designates May 22, 2008 at 7:00 PM at the Alexandria Middle School Library/Media Center as the public hearing required by the Act.

Notice to the Public

Members of the public are invited to submit public comments regarding the appointment of the Superintendent/Assistant Superintendent/Business Administrator. The Board, pursuant to *N.J.S.A. 10:4-12(b)* the *Open Public Meeting Act*, shall not discuss personnel matters and shall not respond to comments made by members of the public.

Please be aware that the subject of this hearing retains the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public.

12. **MOTIONS**

Personnel

Non-Certified Personnel

1. Motion made by Mrs. Keizer, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board reappoint the following non-certified personnel for the 2008-09 school year:

Aversa	Myers
Britt	Penge
Finan	

Non-Tenured Certified Personnel

2. Motion made by Mrs. Keizer, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board reappoint the following list of non-tenured personnel for the 2008-09 school year:

Bills	Mroz
Colontrelle	Pawlowski, D.
Gotham	Pawlowski, T.
Harrigan	Quinn
Kacedon	Scollan
Kenny	Slack
McGowan	Staples
Moore	Whiteley

Maternity/Sick Leave

3. Motion made by Mr. Hill seconded by Mrs. Luthringer, upon the recommendation of the Superintendent of Schools that the Board approve a maternity/sick leave for Gretchen Savacool, commencing March 13, 2008 through June 30, 2008. Mrs. Savacool will use accumulated sick days and is requesting 58 days from the "sick day bank" to carry her through June 30, 2008, which will afford her full pay.

Teacher to Fill Maternity Leave Position

4. Motion made by Mr. Saccal, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve Heather Jean Meyer to fill a maternity leave from April 28 - June 30, 2008, Step1-BA, \$43,756 prorated. Employment contingent upon the successful completion of the criminal history background check required by law.

Child Rearing Leave

5. Motion made by Mr. Saccal, seconded by Mrs. Luthringer, upon the recommendation of the Superintendent of Schools that the Board approve a child rearing leave for Gretchen Savacool, commencing September 1, 2008 through December 21, 2008. Mrs. Savacool will utilize the Federal Family Leave Act, which will afford her Board-paid medical benefits for a 12 week period. Mrs. Savacool intends to return to a teaching position January 1, 2009.

Student Teacher

6. Motion made by Mr. Saccal, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve a Rider University student teacher, Kendra Seneca, to work with cooperating teacher Sharon Lukatch at Lester D. Wilson School from January 28, 2009 through April 24, 2009.

Substitute List

7. Motion made by Mrs. Kelly, seconded by Mr. Saccal, upon the recommendation of the Superintendent of Schools that the Board approve the following additions to the 2007-08 Substitute List, upon the successful completion of the criminal history background check required by law.

Dana DeRites	Teacher
Susan Walsh	Teacher
Kathy West	Teacher
Ryan Lobst	Teacher
Jackie Silber	Teacher
Isabelle Martinez	Teacher
Allen Kares	Teacher
Jackie Christ	Teacher
Melissa Oszmianski	Teacher
Lisa McGuire	Teacher
Dana Menes	Secretary
Dottie Dicheck	Secretary
Susan McDonough	Secretary
Patricia Barabas	Secretary
Melanie Sheehan	Secretary

Emergent Hire

8. Motion made by Mrs. Kelly, seconded by Mr. Saccal, upon the recommendation of the Superintendent of Schools that the Board approve the following resolution:

Resolved, That the Alexandria Township Board of Education approve application of the emergent hiring of the following :

Heather J. Meyer	Teacher
Dana DeRites	Substitute Teacher
Susan Walsh	Substitute Teacher
Kathy West	Substitute Teacher
Ryan Lobst	Substitute Teacher
Jackie Silber	Substitute Teacher
Isabelle Martinez	Substitute Teacher
Allen Kares	Substitute Teacher
Jackie Christ	Substitute Teacher
Melissa Mancuso	Substitute Teacher
Lisa McGuire	Substitute Teacher
Dana Menes	Substitute Secretary
Dottie Dicheck	Substitute Secretary
Susan McDonough	Substitute Secretary
Patricia Barabas	Substitute Secretary
Melanie Sheehan	Substitute Secretary

Travel and Related Expenses Reimbursement

9. Motion made by Mrs. Luthringer, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve work-related and related expenses reimbursement for the following staff members that is directly related to and within the scope of their current work responsibilities, promotes the delivery of instruction, and is critical to the instructional needs of the School District or furthers the efficient operation of the School District, and is educationally necessary and fiscally prudent.

<u>Name</u>	<u>Date</u>	<u>City</u>
Bills	5/06/08	Monroe, NJ
Cronce	5/14/08	Clinton, NJ
Dominic	6/16-6/20/08	Harrisburg, PA
Esposito	6/16-6/20/08	Harrisburg, PA
Kacedon	4/23/08	Morris Plains, NJ
	5/06/08	Monroe Township, NJ
Myers	5/21/08	Asbury, NJ
Prowker	5/21/08	Asbury, NJ
Rocchetti	5/14/08	Clinton, NJ
Whiteley	4/23/08	Morris Plains, NJ

10. Motion made by Mrs. Luthringer, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve work-related and related expenses reimbursement for the following staff members that is directly related to and within the scope of their current work responsibilities, promotes the delivery of instruction, and is critical to the instructional needs of the School District or furthers the efficient operation of the School District, and is educationally necessary and fiscally prudent. Notification of the training session was received after the March 20, 2008 Board Meeting.

<u>Name</u>	<u>Date</u>	<u>City</u>
LaFerrara	4/07/08	East Brunswick, NJ
McGowan	4/18/08	Milford, NJ
Stoskus	4/04/08	Jamesburg, NJ
Taylor	4/18/08	Milford, NJ
Yonney	4/16/08	Trenton, NJ

Approval of Minutes

11. Motion made by Mr. Guenther, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve the Minutes of the March 20, 2008 meeting as presented.

Finance

12. Motion made by Mr. Linden, seconded by Mr. Hill, upon the recommendation of the Superintendent of Schools that the Board approve the transfers for the month ending March 31, 2008, as submitted by the Superintendent, as authorized by N.J.S.A. 18A:22-8.1.
13. Motion made by Mr. Linden, seconded by Mr. Hill, to accept the Alexandria Township Board of Education's certification that the Superintendent, Dr. Matthew J. Jennings, recommends that the Board of Education accept the monthly financial reports of the Board Secretary and the Treasurer of School Moneys for the month ending March 31, 2008, and he further recommends in compliance with N.J.A.C. 6:20-2.13(3) that the Board of Education certify that no major account or fund has been overexpended and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
14. Motion made by Mr. Linden, seconded by Mr. Hill, upon the recommendation of the Superintendent of Schools that the Board accept the School Business Administrator/Board Secretary's Barbara E. Prowker, certification as required by N.J.A.C. 6:20-2.13(d), that no line item account has been overexpended as of March 31, 2008, and that as of this date sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Bill List

15. Motion made by Mr. Linden, seconded by Mr. Hill, upon the recommendation of the Superintendent of Schools that the Board approve the Bill List dated March 13, 2008 - April 15, 2008, check numbers N0320-NO415, in the amount of \$864,422.80.

Reduction In Force

16. Motion made by Mrs. Keizer, seconded by Mr. Guenther, upon the recommendation of the Superintendent of Schools that the Board approve to reduce in force the position of paraprofessional for the 2008-09 school year. Reorganization of the Special Education Program as well as changes in students' individual education plans necessitates the reduction in force.

"Summer Happening Program"

17. Motion made by Mr. Hill, seconded by Mrs. Kelly, upon the recommendation of the Superintendent of Schools that the Board approve a "Summer Happening" Program to run July 28-31, 2008, from 8:30 AM-12:30 PM. The fee for the program is \$70 per student.

Pay Phones

18. Motion made by Mr. Saccal, seconded by Mrs. Luthringer, upon the recommendation of the Superintendent of Schools that the Board authorize the removal of the pay telephones in the Lester D. Wilson School and the Alexandria Middle School.

Use of Facilities

19. Motion made by Mrs. Kelly, seconded by Mr. Linden upon the recommendation of the Superintendent of Schools that the Board approve use of the Alexandria Middle School athletic fields by the Delaware Valley Athletic Association, Inc. from March 26 through June 30, 2008, afternoons and weekends that do not conflict with school activities.

Group Insurance

20. Motion made by Mrs. Kelly, seconded by Mrs. Luthringer, upon the recommendation of the Superintendent of Schools that the Board approve the following resolution:

The Alexandria Township Board of Education hereby resolves, effective July 1, 2008, to make the following changes to its group insurance programs:

1. Terminate our Horizon group medical insurance policy, group #00-86048.
2. Accept a guaranteed "equal to" proposal from Oxford Health Plans, per the rates, terms, and conditions illustrated in the report dated March 31, 2008, submitted by the District's group insurance broker-of-record, Grinspec Consulting.
3. Designate Grinspec Consulting, a Division of Brown & Brown Inc., of Murray Hill, NJ, as the Board's group insurance broker-of-record for our new Oxford group medical insurance program.

Grinspec Consulting is authorized to act on behalf of the Board in all matters related to these programs. Grinspec Consulting's responsibilities will include - but are not limited to - negotiating annual renewal rates, marketing our group insurance programs, and aiding our staff in the resolution of billing, enrollment, and claim problems.

Grinspec Consulting is authorized to receive commission payments from Oxford health plans as compensation for their services, percentages for which are included in Oxford's proposed premium rates.

4. All appropriate Board of Education staff are authorized to take such action and affect such documentation as necessary to implement this change.

Custodians

21. Motion made by Mrs. Luthringer, seconded by Mrs. Kelly, upon the recommendation of the Superintendent of Schools that the Board appoint the following custodians for the specific period of time, July 1, 2008 to June 30, 2009:

Cronce	Rocchetti
Hammerstone	Smith
Hoffman	Walter

Medical Leave

22. Motion made by Mr. Guenther, seconded by Mrs. Keizer, upon the recommendation of the Superintendent of Schools that the Board approve a medical leave for Annette Russo, from April 24 - June 30, 2008. Mrs. Russo will be using her accumulated sick days.

13. BOARD GOALS

1. Each committee will review its responsibilities and write a statement of the functions and duties of that committee. A draft from each committee will be presented to the whole board at the regular Board meeting on November 27, 2007, with a final version for adoption at the December 18, 2007 board meeting.
2. Beginning January, 2008, the Board will explore ways to increase the fiscal and operating efficiency of the District.
3. Facilitate a more effective forum for communication through a published annual schedule, quarterly work session, and in other ways to be determined.

14. EXECUTIVE SESSION: 10:36 PM

Motion made by Mrs. Luthringer, seconded by Mrs. Kelly, upon the recommendation of the Superintendent of Schools that the Board go into Executive Session to review the Superintendent's evaluation.

Ms. Prowker and Dr. Jennings left the meeting at this time.

15. PUBLIC SESSION AND ADJOURNMENT: 11:30 PM

Motion made by Mrs. Luthringer, seconded by Mrs. Kelly, that the Board return Public Session at 11:30 PM. There, being no further business to discuss at this time, the Board adjourned the meeting.

Respectfully Submitted By,

Barbara E. Prowker
School Business Administrator/Board Secretary

BEP/nlm