

**MINUTES**

**1. CALL TO ORDER**

The March 27, 2007 meeting of the Alexandria Township Board of Education was called to order by President Susan F. Luthringer at 7:18 PM.

**2. NOTIFICATION OF MEETING**

This meeting was properly advertised according to the Open Public Meeting Act (P.L. 1975:31) in the Delaware Valley News on March 22, 2007, to begin at 7:00 PM.

**3. ROLL CALL**

Kathleen Finnegan - P	Douglas E. Linden, Jr. - P
Francis L. Guenther - P	Susan F. Luthringer - P
Beth Harding - A(7:35 PM)	Patrick D. McGuinness - P
Bernice M. Keizer - A(7:19 PM)	Susan E. Metz - A(7:22 PM)
Diane Y. Kelly - A(7:25 PM)	

**4. BOARD STATEMENT**

The Alexandria Township Board of Education is committed to provide an educational climate where all children can and do learn.

**5. FLAG SALUTE**

**6. PUBLIC HEARING OF THE SCHOOL DISTRICT BUDGET STATEMENT FOR THE SCHOOL YEAR 2007-08**

A. Motion made by Mrs. Finnegan, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve the following resolution:

BE IT RESOLVED, to approve a 2007-08 School District Budget for submission to the voters of Alexandria Township as follows:

General Fund	\$8,589,518
Special Revenue Fund	115,844
Debt Service Fund	474,213

BE IT FURTHER RESOLVED, to apply for a Special Education Commissioner Adjustment to the 2007-08 School District budget in the amount of \$20,339,

BE IT FURTHER RESOLVED, to acknowledge that the 2007-08 School District Budget as described above results in a General Fund tax levy of \$6,692,749.

The School District has proposed programs and services in addition to the Core Curriculum Content Standards adopted by the State Board of Education.

WHEREAS, School District Policy #4133 and N.J.A.C. 6A:23B1-2(b) provides that the Board of Education shall establish in the Annual Budget a maximum expenditure amount that may be allotted for such travel and expenses reimbursement for the 2007-08 school year.

NOW THEREFORE BE IT RESOLVED, that the Alexandria Township Board of Education hereby establishes the School District travel maximum for the 2007-08 school year at the sum of \$38,500, and,

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

Roll Call Vote: YES: All Present - Finnegan, Guenther, Harding, Keizer, Kelly, Linden, Jr., Luthringer, McGuinness, Metz

**2007-08 State Aid**

- B. Motion made by Mrs. Harding, seconded by Mr. McGuinness, upon the recommendation of the Superintendent of Schools that the Board accept the 2007-08 State Aid as follows:

Core Curriculum Standards Aid	869,779
Transportation Aid	252,465
Special Education Aid	341,334
Stabilization Aid	155,719
Consolidated Aid	74,390
Additional Formula Aid	103,146

Roll Call Vote: YES: All Present - Finnegan, Guenther, Harding, Keizer, Kelly, Linden, Jr., Luthringer, McGuinness, Metz

**7. CORRESPONDENCE**

A Thank You note was received from Linda Fleck, thanking the Board for their expression of sympathy at the loss of her mother.

A Thank You note was received from Kevin and Dawn Hammerstone, thanking the Board for the flower arrangement congratulating them on the birth of their son.

A Thank You note was received from Mary and Jim Bidwell, thanking the Board for the flower arrangement congratulating them on the birth of their son.

The Board acknowledged a letter from Linda Adams, commending Mrs. Jones on the Dr. Suess Parade.

The Board acknowledged receipt of a postcard from Arthur Pfefferle.

**8. BOARD PRESIDENT**

President Luthringer advised that there would be new requirements under the new Accountability Law A-5 relative to Board Member training.

**9. SUPERINTENDENT'S REPORT**

Sandy Kacedon gave an update on the Lester D. Wilson School activities.

Jennifer Bills gave an update on special education matters.

David Pawlowski gave an update on the Alexandria Middle School activities.

**10. SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT**

Ms. Barbara E. Prowker, School Business Administrator/Board Secretary, reported the following:

- A. Following is the result of the drawing of names for position on the ballot for the April 17, 2007 election for 3 three-year terms to be filled:
  - Beth Harding
  - Thomas W. Hlasney
  - Scott A. Saccal
  - Patrick D. McGuinness
  
- B. Reminder: 2007-08 Annual School Election to be held on Tuesday, April 17, 2007, 7:00 AM - 9:00 PM. Polling place to be the Alexandria Middle School old gymnasium.
  
- C. Reminder: The Annual Re-Organization Meeting will be conducted on Tuesday, April 24, 2007, at 7:00 PM in the Alexandria Middle School Library/Media Center.

**11. COMMITTEE REPORTS**

Francis Guenther - Special Education  
Patrick McGuinness - Buildings and Grounds  
Bernice Keizer - Public Relations

**12. PUBLIC INPUT**

Cathleen Sousa asked what the status is regarding the Superintendent Search. President Luthringer advised that the Board would be discussing the search status/process later in the Agenda.

A parent asked what the enrollment numbers are for 2007-08 kindergarten students. Dr. Schadt responded that there are 39 registrants.

This parent asked how many classroom aides will be assigned to the kindergarten classes? Dr. Schadt said that it is to be determined by the number of students in September.

**13. UNFINISHED BUSINESS**

**14. NEW BUSINESS**

Mrs. Keizer suggested that the Budget Presentation for the PTA and the Public Hearing on the Annual Budget be combined next year.

**15. EXECUTIVE SESSION: 8:20 PM**

Motion made by Mrs. Keizer, seconded by Mr. McGuinness, upon the recommendation of the Superintendent of Schools that the Board go into Executive Session at 8:20 PM.

Roll Call Vote: YES: All Present

**16. OPEN SESSION: 8:37 PM**

Motion made by Mrs. Harding, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board return to Open Session at 8:37 PM.

Roll Call Vote: YES: All Present

**17. MOTIONS**

**Personnel**

**Substitute List**

A. Motion made by Mrs. Harding, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve the following teachers to be added to the 2006-07 Substitute List, upon the successful completion of the criminal history background check required by law:

Megan Miller, Maryann Sajor, Jennifer Larsen

Roll Call Vote: YES: All Present

Resignation

- B. Motion made by Mrs. Harding, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve the resignation of Mavis J. Deary, effective May 4, 2007.

Roll Call Vote: YES: All Present

- C. Motion made by Mrs. Harding, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve the resignation of Jeffrey Staples, effective June 30, 2007.

Roll Call Vote: YES: All Present

Assistant Girls' Softball Coach

- D. Motion made by Mrs. Harding, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve Brian Moore as Assistant Girls' Softball Coach for Spring 2007 at a salary of \$1,550.

Roll Call Vote: YES: All Present

Counselor Intern

- E. Motion made by Mrs. Harding, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve Liz McLean to be a Counselor Intern in the Fall of 2007. This is a requirement for Ms. McLean before graduating from Centenary College with her M.A. in School Counseling. Cooperating Principals will be Mr. Pawlowski and Mrs. Kacedon. Counselor will be Mrs. Stoskus.

Roll Call Vote: YES: All Present

Student Teacher

- F. Motion made by Mrs. Harding, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve student teacher, Felicia Querrey to do her student teaching in Alexandria in the Fall of 2007 (September-December). Felicia's cooperative teacher will be Mrs. Winchatz. Felicia is a student at Ramapo College of New Jersey.

Roll Call Vote: YES: All Present

Student Teacher Interns

- G. Motion made by Mrs. Harding, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve approximately 5-10 high school students to work at both the Lester D. Wilson School and the Alexandria Middle School, as student teacher interns from April 19-26, 2007 (2 hours/day). This is a special program being offered by PolyTech High School as another cooperative venture. Cooperating teachers will be:

Lester D. Wilson School: Mrs. Lukatch, Mrs. Bender, Mrs. Steger, Mrs. Russo

Alexandria Middle School: Ms. Fallon and Mrs. Savacool

Students: Pamela Tagliareni, Stephanie Seymour, Ali Saharic, Liz Kowal, Courtney O'Shea, Kim Quinlan, Michelle Caroppolo, Casey Connolly, Amanda Shields, Kathryn Krauss, Jackee Wilp, Sara Castles, Dana Consalvo, Samantha Novak. Chris Shepherd, Margaret Whitman, Kristen Grinnan, Danielle George, Jessica Ellis, Dana Fortino

Roll Call Vote: YES: All Present

Field Trips

- H. Motion made by Mr. McGuinness, seconded by Mrs. Harding, upon the recommendation of the Superintendent of Schools that the Board approve the following field trips:

<u>Grade</u>	<u>Date</u>	<u>Destination</u>
3	4/23	Hunterdon Central Regional High School
Jazz Band	4/13	Bridgewater-Raritan Middle School and Fuddrucker's

Roll Call Vote: YES: All Present

2007-08 School Calendar

- I. Motion made by Mrs. Metz, seconded by Mrs. Harding, upon the recommendation of the Superintendent of Schools that the Board approve the 2007-08 School Calendar as submitted.  
\*(Please note that there are two additional afternoon staff training sessions included)

Roll Call Vote: YES: All Present

**Girls' Softball and Boys' Baseball Schedules for 2006-07**

- J. Motion made by Mrs. Finnegan, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve the Girls' Softball and the Boys' Baseball Schedules for the 2006-07 season as submitted.

Roll Call Vote: YES: All Present

**2007-2010 Technology Plan**

- K. Motion made by Mrs. Keizer, seconded by Mr. McGuinness, upon the recommendation of the Superintendent of Schools that the Board approve the 2007-2010 Technology Plan.

Roll Call Vote: YES: All Present

**Approval of Minutes**

- L. Motion made by Mr. Linden, seconded by Mrs. Harding, upon the recommendation of the Superintendent of Schools that the Board approve the Minutes of the February 26, February 27, March 1, March 12, March 15, and March 20, 2007 meetings as submitted.

Roll Call Vote: YES: All Present

**Finance**

- M. Motion made by Mrs. Kelly, seconded by Mr. McGuinness, upon the recommendation of the Superintendent of Schools that the Board approve the transfers for the month ending February 28, 2007, as submitted by the Superintendent, as authorized by N.J.S.A. 18A:22-8.1.

Roll Call Vote: YES: All Present

- N. Motion made by Mrs. Kelly, seconded by Mr. McGuinness, to accept the Alexandria Township Board of Education's certification that the Superintendent, Dr. Wendy L. Schadt, recommends that the Board of Education accept the monthly financial reports of the Board Secretary and the Treasurer of School Moneys for the month ending February 28, 2007, and she further recommends in compliance with N.J.A.C. 6:20-2.13(3) that the Board of Education certify that no major account or fund has been overexpended and that as of this report sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Roll Call Vote: YES: All Present

- O. Motion made by Mrs. Kelly, seconded by Mr. McGuinness, upon the recommendation of the Superintendent of Schools that the Board accept the School Business Administrator/Board Secretary's Barbara E. Prowker, certification as required by N.J.A.C. 6:20-2.13(d), that no line item account has been overexpended as of February 28, 2007, and that as of this date sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Roll Call Vote: YES: All Present

### **Bill List**

- P. Motion made by Mrs. Kelly, seconded by Mr. McGuinness, upon the recommendation of the Superintendent of Schools that the Board approve the Bill List dated February 23, 2007 - March 22, 2007, in the amount of \$720,379.31, check numbers 3114-4063.

Roll Call Vote: YES: All Present

### **Special Education**

- Q. Motion made by Mr. Guenther, seconded by Mrs. Finnegan, upon the recommendation of the Superintendent of Schools that the Board approve a Private Schools For The Disabled Tuition Contract for an ESY Program for the 2006-07 school year for a student, D.O.B. 8/03/92, C.I., at a cost of \$6,212.40 for a 30 day program with the Newgrange School of Princeton, Inc.

Roll Call Vote: YES: All Present

- R. Motion made by Mr. Guenther, seconded by Mrs. Finnegan, upon the recommendation of the superintendent of Schools that the Board approve Doreen Quinn as behavioral consultant for a student (as identified by the Child Study Team) for no more than ten hours of work, at an hourly rate of \$60. This time includes: observation, assessment, consultation and training of pre-school.

Roll Call Vote: YES: All Present

### **Lunch Program**

- S. Motion made by Mrs. Harding, seconded by Mr. McGuinness, upon the recommendation of the Superintendent of Schools that the Board not participate in the New Jersey School Nutrition Program for the 2007-08 school year.

Roll Call Vote: YES: All Present

- T. Motion made by Mrs. Harding, seconded by Mr. McGuinness, upon the recommendation of the Superintendent of Schools that the Board approve the rate for student lunch for the 2007-08 school year at \$3.00 per lunch

Roll Call Vote: YES: All Present

**Use of Facilities**

- U. Motion made by Mr. McGuinness, seconded by Mrs. Harding, upon the recommendation of the Superintendent of Schools that the Board approve use of the Alexandria Middle School Music Room to instruct students in a summer jazz program and a summer recorder program from July 10 through August 16, 2007, on Tuesdays and Thursdays from 10:15 AM - 1:00 PM. The instructors for the program will be Theresa Travis and Debbie Glick.

Roll Call Vote: YES: All Present

- V. Motion made by Mr. McGuinness, seconded by Mrs. Harding, upon the recommendation of the Superintendent of Schools that the Board approve use of the upper fields behind the Alexandria Middle School by the Delaware Valley Athletic Association, Inc., from April-July, 2007, weekdays after school and Saturdays.

Roll Call Vote: YES: All Present

**18. EXECUTIVE SESSION: 9:14 PM**

Motion made by Mrs. Finnegan, seconded by Mrs. Keizer, upon the recommendation of the Superintendent of Schools that the Board go into Executive Session at 9:14 PM to discuss Dr. Schadt's goals and the next step in the superintendent search.

Roll Call Vote: YES: All Present

Ms. Prowker and Dr. Schadt left the meeting at this time.

**19. OPEN SESSION: 10:39**

Motion made by Mrs. Finnegan, seconded by Mrs. Keizer, that the Board return to Open Session at 10:39 PM.

Roll Call Vote: YES: All Present

**20. BOARD GOALS**

- A. Develop creative and innovate ways to improve communications about strengths and challenges facing the District with the community, and with parents, and teachers/staff.

- B. Increase meeting productivity by:
1. Contacting administration prior to the meeting to discuss new items for the Agenda; and
  2. Direct new business to the appropriate committee or administrator and to place that item under "Unfinished Business" for the next meeting; and
  3. Limiting discussion to Agenda items.

**21. ADJOURN**

Motion made by Mrs. Finnegan, seconded by Mrs. Harding, upon the recommendation of the Superintendent of Schools that the Board adjourn the meeting at 10:40 PM.

Roll Call Vote: YES: All Present

Respectfully Submitted By,

Barbara E. Prowker  
School Business Administrator/Board Secretary

BEP/nlm