

**MINUTES**

**I. CALL TO ORDER**

The October 17, 2006 meeting of the Alexandria Township Board of Education was called to order by President Susan F. Luthringer at 7:32 PM.

**II. NOTIFICATION OF MEETING**

This meeting was properly advertised according to the Open Public Meeting Act (P.L. 1975:31) in the Delaware Valley News on May 4, 2006, to begin at 7:30 PM.

**III. ROLL CALL**

Kathleen Finnegan - A(7:37 PM)  
Francis L. Guenther - P  
Beth Harding - P  
Bernice M. Keizer - A  
Diane Y. Kelly - P

Douglas E. Linden, Jr. - P  
Susan F. Luthringer - P  
Patrick D. McGuinness - A(7:34 PM)  
Susan E. Metz - P

**IV. BOARD STATEMENT**

The Alexandria Township Board of Education is committed to provide an educational climate where all children can and do learn.

**V. FLAG SALUTE**

1. Introduction of Lacey Fallon and Ursula Accumanno
2. Presentation on test scores by David Pawlowski and Sandra Kacedon

**VI. CORRESPONDENCE**

A thank you note was received from the Alexandria Teachers' Education Association, thanking the Board for the welcome back luncheon and for the candles.

A thank you note was received from Kim Eberstein thanking the Board for the floral arrangement he received after his recent surgery.

**VII. BOARD PRESIDENT**

President Luthringer advised that the Board had a table at Alexandria Township's Community Day. Diane Kelly suggested that next year they have a banner by their table so that people know that they are there.

**VIII. SUPERINTENDENT'S REPORT**

After Dr. Schadt's report, David Pawlowski gave an update on Alexandria Middle School events and Thomas Bubba gave an update on Lester D. Wilson School events.

**IX. SCHOOL BUSINESS ADMINISTRATOR/BD SECRETARY'S REPORT**

Ms. Barbara E. Prowker, School Business Administrator/Board Secretary, reported the following:

1. A Quality Assessment Review was performed by the CAFR and the Independent Auditor's Management Report for the fiscal year ending June 30, 2005. There were no deficiencies noted.
2. There is a motion on the Agenda to accept the CAFR for the year ending June 30, 2006. The Finance Committee, Wendy L. Schadt, Ed.D., Superintendent, and Barbara E. Prowker, School Business Administrator/Board Secretary, met with William M. Colantano, Jr., the District's auditor, on Tuesday, October 17, 2006, to thoroughly review the CAFR. There were no audit recommendations.
3. As required by law, districts will revise and update the maximum capital reserve amount (or total local monies needed to implement the LRFP) in the annual QAAR submission to account for capital projects completed and/or additional capital projects identified through LRFP amendments.

**X. COMMITTEE REPORTS**

Douglas Linden - Finance  
Kathleen Finnegan - Public Relations  
Beth Harding - Curriculum  
Susan Metz - Education Foundation  
Patrick McGuinness - Technology

**XI. PUBLIC INPUT**

Members of the District's volleyball team said that they heard that girls' volleyball is going to be discontinued for the 2007-08 school year. Dr. Schadt advised that the decision has not been made yet, but it is a consideration because there is an inequity in girls and boys athletic programs at this time. The girls suggested that lacrosse be added for the boys. The girls gave Dr. Schadt a petition with 92 signatures from people who want girls' volleyball to continue as an extra curricular sport. Dr. Schadt said that the decision to eliminate girls' volleyball has not been made at this time. The issue will be dealt with during the budget cycle and if the budget is defeated, the extra curricular lines may be the first to go.

**XII. UNFINISHED BUSINESS**

**XIII. NEW BUSINESS**

Patrick McGuinness requested that the QAAR be presented to a committee next year prior to being presented to the Board for approval. Dr. Schadt said that the QAAR could be reviewed by a committee first next year.

**XIV. EXECUTIVE SESSION: 9:10 PM**

Motion made by Mrs. Finnegan, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board go into Executive Session to discuss the purpose of the November 6, 2006 retreat.

Roll Call Vote: YES: All Present

**PUBLIC SESSION: 9:46 PM**

Motion made by Mr. McGuinness, seconded by Mrs. Harding, upon the recommendation of the Superintendent of Schools that the Board return to Public Session at 9:46 PM.

Roll Call Vote: YES: All Present

**XV. MOTIONS**

**Personnel**

Tenure

1. Motion made by Mrs. Harding, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board grant tenure for the following two teachers:

Ursula Accumanno - effective November 6, 2006  
Lacey Fallon - effective November 12, 2006

Roll Call Vote: YES: All Present

Assistant Boys' Basketball Coach

2. Motion made by Mrs. Harding, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve Brian Moore as the Assistant Boys' Basketball Coach.

Roll Call Vote: YES: All Present

Workshops

3. Motion made by Mrs. Harding, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve the following workshops:

<u>Name</u>	<u>Workshop</u>	<u>Date</u>	<u>Cost</u>
Bills	504/IDEA	10/09/06	\$ 50
Blazure	Slavery Workshop	10/17/06	10
Barry	Using Contemporary Issues and Inquiry Strategies to Strengthen Science Instruction	10/24/06	185

Roll Call Vote: YES: All Present

Custodian/Maintenance Position

4. Motion made by Mrs. Harding, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve an employment contract for Gary Walter for the custodian/maintenance position commencing October 30, 2006, at a salary of \$29,000, contingent upon the successful completion of the criminal history background check required by law.

Roll Call Vote: YES: All Present

Emergent Hire

5. Motion made by Mrs. Harding, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve the following resolution:

Resolved, That the Alexandria Township Board of Education approve application of the emergent hiring of the following:

Gary Walter - Custodian/Maintenance Position

Roll Call Vote: YES: All Present - Finnegan, Guenther, Harding, Kelly, Linden, Jr., Luthringer, McGuinness, Metz

Resignation

6. Motion made by Mrs. Harding, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board accept a letter of resignation submitted by Jacqueline Cooper, effective December 15, 2006, with regret.

Roll Call Vote: YES: All Present

Move On The Negotiated Salary Guide

7. Motion made by Mrs. Harding, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve a move on the negotiated salary guide for Dawn Blessing from Step 18-BA to Step 18-BA+15, \$68,950, effective September 1, 2006.

Roll Call Vote: YES: All Present

Bus Aide

8. Motion made by Mrs. Harding, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve an agreement between the Alexandria Township Education Association and the Alexandria Township Board of Education, authorizing Maureen Smith to serve as an aide to accompany a student on the bus as the student travels to and from school, at a rate of \$12 per hour.

Roll Call Vote: YES: All Present

Curriculum

9. Motion made by Mr. McGuinness, seconded by Mrs. Harding upon the recommendation of the Superintendent of Schools that the Board approve the following curriculum:

Kindergarten  
Social Studies - Grades 4-8

Roll Call Vote: YES: All Present

Trips

10. Motion made by Mrs. Metz, seconded by Mr. McGuinness, upon the recommendation of the Superintendent of Schools that the Board approve the following trips:

<u>Date</u>	<u>Grade</u>	<u>Destination</u>
10/20/06	K-AM&PM	Hunterdon County Arboretum
11/01/06	8	Castle Shakespeare Repertory Co.
1/19/07	K-AM&PM	Hunterdon County Arboretum

Roll Call Vote: YES: All Present

**Approval of Minutes**

11. Motion made by Mrs. Finnegan, seconded by Mr. McGuinness, upon the recommendation of the Superintendent of Schools that the Board approve the Minutes of the September 26, 2006 meeting as submitted.

Roll Call Vote: YES: All Present

**Finance**

12. Motion made by Mrs. Linden, seconded by Mrs. Harding, upon the recommendation of the Superintendent of Schools that the Board approve the transfers for the month ending September 30, 2006, as submitted by the Superintendent, as authorized by N.J.S.A. 18A:22-8.1.

Roll Call Vote: YES: All Present

13. Motion made by Mr. Linden, seconded by Mrs. Harding, to accept the Alexandria Township Board of Education's certification that the Superintendent, Dr. Wendy L. Schadt, recommends that the Board of Education accept the monthly financial reports of the Board Secretary and the Treasurer of School Moneys for the month ending September 30, 2006, and she further recommends in compliance with N.J.A.C. 6:20-2.13(3) that the Board of Education certify that no major account or fund has been overexpended and that as of this report sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Roll Call Vote: YES: All Present

14. Motion made by Mr. Linden, seconded by Mrs. Harding, upon the recommendation of the Superintendent of Schools that the Board accept the School Business Administrator/Board Secretary's Barbara E. Prowker, certification as required by N.J.A.C. 6:20-2.13(d), that no line item account has been overexpended as of September 30, 2006, and that as of this date sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Roll Call Vote: YES: All Present

**Bill List**

15. Motion made by Mr. Linden, seconded by Mrs. Harding, upon the recommendation of the Superintendent of Schools that the Board approve the Bill List dated October 12, 2006, in the amount of \$471,585.61, check numbers 3438-3524.

Roll Call Vote: YES: All Present

Grant Application

16. Motion made by Mrs. Kelly, seconded by Mrs. Finnegan, upon the recommendation of the Superintendent of Schools that the Board approve submission of NCLB 2007 Grant Application for the following amounts:

Title IIA- \$9,262  
Title IV - 1,190  
Title V - 5,363

Roll Call Vote: YES: All Present

17. Motion made by Mrs. Kelly, seconded by Mrs. Finnegan, upon the recommendation of the Superintendent of Schools that the Board approve submission of IDEA Grant Application for the following amounts:

Basic - \$117,436  
Preschool - 5,424

Roll Call Vote: YES: All Present

Special Education

18. Motion made by Mr. Guenther, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve an agreement with Occupational Therapy Consultants, Inc., to provide occupational therapy services for the 2006-07 school year at \$68 per 45 minute session and \$300 for an evaluation.

Roll Call Vote: YES: All Present

19. Motion made by Mr. Guenther, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve a Tuition Contract Private Schools For The Disabled with the Cambridge School for the 2006-07 school year for a student whose name is on file in the Business Office, as per a Settlement Agreement between the parties dated September 26, 2006. The Board of Education agrees to pay 50% of the cost of tuition, extended school year services, and speech and language services at a cost of \$17,262.

Roll Call Vote: YES: All Present

Comprehensive Maintenance Plan

20. Motion made by Mrs. Harding, seconded by Mrs. Finnegan, upon the recommendation of the Superintendent of Schools that the Board approve the following resolution:

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed for the various school facilities of the Alexandria Township School District are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid.

Now Therefore, Be It Resolved, that the Alexandria Township School District hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan for the Alexandria Township School District in compliance with Department of Education Requirements.

Roll Call Vote: YES: Finnegan, Guenther, Harding, Kelly,  
Linden, Jr., Luthringer, McGuinness, Metz

### **Maximum Capital Reserve**

21. Motion made by Mr. McGuinness, seconded by Mrs. Harding, upon the recommendation of the Superintendent of Schools that the Board approves the Maximum Capital Reserve amount (the total amount of local monies needed to implement the LRFP) for the 2007-08 school year to be \$3,005,100 if all projects listed in the LRFP were planned for the 2007-08 school year.

Roll Call Vote: YES: Finnegan, Guenther, Harding, Kelly,  
Linden, Jr., Luthringer, McGuinness, Metz

### **Quality Assurance Annual Report**

22. Motion made by Mrs. Metz, seconded by Mrs. Harding, upon the recommendation of the Superintendent of Schools that the Board approve the Quality Assurance Annual Report for the 2005-06 school year.

Roll Call Vote: YES: Finnegan, Guenther, Harding, Kelly,  
Linden, Jr., Luthringer, McGuinness, Metz

**Comprehensive Annual Financial Report  
For The Fiscal Year Ending June 30, 2006**

23. Motion made by Mrs. Finnegan, seconded by Mrs. Harding, upon the recommendation of the Superintendent of Schools that the Board accept the Comprehensive Annual Financial Report For The Fiscal Year Ending June 30, 2006. There were no audit recommendations.

Roll Call Vote: YES: Finnegan, Guenther, Harding, Kelly,  
Linden, Jr., Luthringer, McGuinness, Metz

**Alexandria Township's Nursing Plan**

24. Motion made by Mr. Linden, seconded by Mrs. Harding, upon the recommendation of the Superintendent of Schools that the Board approve the Alexandria Township's School Nursing Plan for the 2006-07 school year.

Roll Call Vote: YES: Finnegan, Guenther, Harding, Kelly,  
Linden, Jr., Luthringer, McGuinness, Metz

**Alexandria Township's Emergency and Crisis Management Plan**

25. Motion made by Mr. Linden, seconded by Mrs. Harding, upon the recommendation of the Superintendent of Schools that the Board approve the Alexandria Township's Emergency and Crisis Management Plan.

Roll Call Vote: YES: Finnegan, Guenther, Harding, Kelly,  
Linden, Jr., Luthringer, McGuinness, Metz

**Alexandria Township's Violence and Vandalism Reporting Program**

26. Motion made by Mr. Linden, seconded by Mrs. Harding, upon the recommendation of the Superintendent of Schools that the Board approve the Alexandria Township's Violence and Vandalism Reporting Program.

Roll Call Vote: YES: Finnegan, Guenther, Harding, Kelly,  
Linden, Jr., Luthringer, McGuinness, Metz

Dr. Schadt reported the following breakdown of incidences reported on the 2005-06 Violence and Vandalism Report:

The District had 14 acts of violence and 0 acts of vandalism. The following is a breakdown of the incidences:



2. Direct new business to the appropriate committee or administrator and to place that item under "Unfinished Business" for the next meeting; and
3. Limiting discussion to Agenda items.

**XVII. PUBLIC INPUT**

**XVIII. ADJOURN**

Motion made by Mr. McGuinness, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board adjourn the meeting at 10:10 PM.

Roll Call Vote: YES: All Present

Respectfully Submitted By,

Barbara E. Prowker  
School Business Administrator/Board Secretary

BEP/nlm