

MINUTES

I. CALL TO ORDER

The February 28th meeting of the Alexandria Township Board of Education was called to order at 7:33 PM by President Susan F. Luthringer.

II. NOTIFICATION OF MEETING

This meeting was properly advertised according to the Open Public Meeting Act (P.L. 1975:31) in the Delaware Valley News on May 5, 2005, to begin at 7:30 PM.

III. GOAL STATEMENT

The Alexandria Township Board of Education is committed to provide an educational climate where all children can and do learn.

IV. ROLL CALL

Kathleen Finnegan - A(7:35PM)
Francis L. Guenther - A(7:34PM)
Beth A. Harding - P
Bernice M. Keizer - A
Douglas E. Linden, Jr. - P

Susan F. Luthringer - P
Lori Kopf MacWilliam - P
Patrick D. McGuinness - P
Susan F. Metz - P

V. FLAG SALUTE

Dr. Schadt introduced Jennifer Yonney, Special Education Teacher, who will achieve tenure status on May 1, 2006.

VI. PUBLIC INPUT

Peggy Smith stated that she is not pleased with the progress that her son has made. Ms. Smith said that she wants her son to have the Wilson Reading Program. She also asked that the Board pay for Dr. Brooks to be present at the meeting she has scheduled with the Child Study Team.

VII. CORRESPONDENCE

VIII. BOARD PRESIDENT

President Luthringer advised that a Memorandum of Agreement has been reached by the Board and the Alexandria Township Education Association. The details of that Agreement will not be available until ratification.

IX. SUPERINTENDENT'S REPORT

Dr. Schadt thanked the Negotiations Committee for their efforts in negotiating a contract with the Alexandria Township Education Association.

X. SCHOOL BUSINESS ADMINISTRATOR/BD SECRETARY'S REPORT

Ms. Barbara E. Prowker, School Business Administrator/Board Secretary, reported the following:

1. 2006-07 Annual Budget
2. The following Nominating Petitions for the Annual School Election have been received:
 - Linda K. Adams
 - Dorothy Davidson
 - Diane Y. Kelly
 - Douglas E. Linden, Jr.
 - Susan F. Luthringer
 - Jeffrey G. Werrmann
3. Ms. Prowker and Dr. Schadt met with the Finance Committee on January 31, 2006, to review the proposed 2006-07 Budget. A third meeting will be scheduled upon receipt of State Aid figures.
4. Update School Budget Season 2006:
 - a. Governor's Annual Budget Message scheduled for no later than March 31, 2006.
 - b. We will prepare the 2006-07 Budget using 2005-06 State Aid figures.
 - c. Budget will be submitted to the County Office the first week in March.
 - d. After County Budget approvals, we advertise our Budget, indicating that State Revenues are only estimates and will likely change at the Public Hearing.
 - e. We receive our actual State Aid no more than two days following the Governor's Address on March 21, 2006.
 - f. We adjust our revenue and tax rates accordingly and readopt our final 2006-07 Budget at the Public Hearing.
5. I've been advised by Maryann Mesics, Hunterdon County's DOE Representative, that the Lester D. Wilson School Slate Roof Project Preliminary Eligible Costs was approved on December 13, 2005. The project is being held up along with many others, waiting for new legislation for funding.

6. Reminder: The Buildings and Grounds Committee will meet on Tuesday, February 28, 2006, at 6:30 PM in the Board Conference Room.

XI. GOALS PROGRESS

1. By June 30, 2006, analyze the data collected from the survey and present to the Board recommendations for next steps.
2. By November 1, 2005, analyze our spending trends within the areas of:
 - Special Education
 - Per pupil costs
 - Between adopted budget and actual budget
3. By June, 2006, explore World Language Programs within and outside the District to determine options available

XII. COMMITTEE REPORTS

- L. MacWilliam - Policy
- D. Linden - Negotiations
- S. Metz - Curriculum
- S. Metz - Hunterdon County Education Foundation
- P. McGuinness - Finance
- P. McGuinness - Buildings and Grounds

XIII. UNFINISHED BUSINESS

XIV. NEW BUSINESS

Mrs. Harding asked why the transportation for field trips to New York City and Philadelphia are not being run by Delaware Valley Regional High School. Ms. Prowker said that the High School is not willing to send school buses in either of those cities due to parking issues, liability issues, and availability of buses and drivers. The transportation for those trips are chartered.

Mrs. Harding asked why there was a conflict on Saturday with the use of the Alexandria Middle School cafeteria. Ms. Prowker explained that the school's basketball team needed the space for a father/son event.

Mr. Bubba and Ms. Wood gave an update of events in their respective buildings.

XV. PUBLIC INPUT

XVI. EXECUTIVE SESSION: 8:21 PM

On a motion by Mr. Linden and a second by Mr. McGuinness, approval was given to go into Executive Session to discuss negotiations, personnel and the 2006-07 Budget.

Roll Call Vote: YES: All Present

Open Session: 8:46 PM

Motion made by Mr. Linden, seconded by Mrs. Metz, upon the recommendation of the Superintendent of Schools that the Board return to Open Session.

Roll Call Vote: YES: All Present

XVII. MOTIONS

Personnel

1. Motion made by Mr. McGuinness, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve a child rearing leave for Denise Fichner, commencing on or about May 30, 2006, through June 30, 2006. Mrs. Fichner will use accumulated sick days and personal days and then she will utilize the 12 weeks Family Medical Leave Act for maintaining medical coverage. Mrs. Fichner will return to work the first day of the 2006-07 school year.

Roll Call Vote: YES: All Present

2. Motion made by Mr. McGuinness, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve Amber L. Bucior as a special education aide, commencing February 13, 2006, for 19 hours per week, at a pro-rated salary of \$7,859, no benefits.

Roll Call Vote: YES: All Present

3. Motion made by Mr. McGuinness, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve the following resolution:

Resolved, That the Alexandria Township Board of Education approve application of the emergent hiring of the following:

Amber L. Bucior - Special Education Aide

Roll Call Vote: YES: All Present - Finnegan, Guenther, Harding,
Linden, Jr., Luthringer, MacWilliam,
McGuinness, Metz

4. Motion made by Mr. McGuinness, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve the following substitutes:

Samantha Cole -Teacher
Amber Bucior -Teacher
Amanda Benolken -Teacher
Linda Finn -Teacher
Megan Finnegan -Teacher
Kimberly Kazimir -Teacher
Barbara Jacobsen - Nurse

Roll Call Vote: YES: All Present

5. Motion made by Mr. McGuinness, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve granting tenure to Jennifer Yonney, effective May 1, 2006.

Roll Call Vote: YES: All Present

6. Motion made by Mr. McGuinness, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve the hiring of an Assistant Softball Coach for the 2005-06 Spring season. This year we have 33 girls signed up! An increase of 100% over last year's numbers. Stipend will be \$1,404, (2/3 of Head Coach's salary).

Roll Call Vote: YES: All Present

Policy

7. Motion made by Mrs. Metz, seconded by Mrs. Harding, upon the recommendation of the Superintendent of Schools that the Board approve the 1st Reading of the following revised policies:

4151.6 "Religious Leave" - Change to Policy #4150.2. Place in proper place in book.
4217.52 "Support Staff Dismissal/Suspension" - Change to Policy #4117.6. Place in proper place in book (after 4117.52).
4152 "Vacation/Holidays" - Amended (middle section removed)
4151 "Attendance Patterns" - Information added
4216 "Evaluation" - Change title to Evaluation of Support Staff

Roll Call Vote: YES: All Present

8. Motion made by Mrs. Metz, seconded by Mrs. Harding, upon the recommendation of the Superintendent of Schools that the Board approve the 1st Reading of the following new policy:

4150.1 "Personal Illness and Injury/Health and Hardships-
Creation of new policy. Place directly after Policy #4150
in book.

Roll Call Vote: YES: All Present

9. Motion made by Mrs. Metz, seconded by Mrs. Harding, upon the recommendation of the Superintendent of Schools that the Board rescind the following policies:

4217.51 "Withholding an Increment - Remove - it already
exists as 4117.51

Roll Call Vote: YES: All Present

Job Description Revision

10. Motion made by Mrs. Metz, seconded by Mrs. Harding, upon the recommendation of the Superintendent of Schools that the Board approve the revision of the Elementary Education Teacher job description.

Roll Call Vote: YES: All Present

Rescind Policy 4151.7

11. Motion made by Mr. Linden, seconded by Mrs. Finnegan, upon the recommendation of the Superintendent of Schools that the Board rescind Policy 4151.7 "Snow Days".

Roll Call Vote: YES: Finnegan, Guenther, Harding, Luthringer,
MacWilliam, Metz

NO: Linden, McGuinness

Workshops

12. Motion made by Mrs. Finnegan, seconded by Mrs. Harding, upon the recommendation of the Superintendent of Schools that the Board approve the following workshops:

| <u>Name</u> | <u>Workshop</u> | <u>Date</u> | <u>Cost</u> |
|-------------|---|-------------|-------------|
| Ziegler | Hunterdon Cnty Librarians' Association Winter Workshop | 2/06/06 | 20.00 |

| <u>Name</u> | <u>Workshop</u> | <u>Date</u> | <u>Cost</u> |
|----------------------|---|-------------------|----------------|
| Fuchs | NJ School Nurse's Association Annual Conference | 3/03/06 | 175.00 |
| Schiavello Yonney | Strengthening Your Struggling Students' Reading & Writing of Content Area Materials | 3/23/06 | 179.00 Each |
| Fleck | 8th Annual Kutztown Children's Literature Conference | 4/29/06 | 50.00 |
| Slack | Introduction to Prompt Technique | 6/15 & 6/16/06 | 425.00 |

Roll Call Vote: YES: All Present

Field Trips

13. Motion made by Mrs. Harding, seconded by Mrs. Finnegan, upon the recommendation of the Superintendent of Schools that the Board approve the following field trips:

| <u>Grade</u> | <u>Date</u> | <u>Destination</u> |
|--------------|-------------|---------------------------------------|
| 7 | 3/02/06 | Buehler Challenger and Science Center |
| 7 | 3/06/06 | Buehler Challenger and Science Center |
| 7 | 5/10/06 | New York City Theater District |

Roll Call Vote: YES: All Present

Softball/Baseball Schedules

14. Motion made by Mr. Guenther, seconded by Mrs. Finnegan, upon the recommendation of the Superintendent of Schools that the Board approve the softball and baseball schedules for the 2005-06 school year as submitted.

Roll Call Vote: YES: All Present

Approval of Minutes

15. Motion made by Mrs. MacWilliam, seconded by Mrs. Finnegan, upon the recommendation of the Superintendent of Schools that the Board approve the Minutes of the January 24, 2006, Meeting as presented.

Roll Call Vote: YES: All Present

Finance

16. Motion made by Mr. McGuinness, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve the transfers for the month ending January 31, 2006, as submitted by the Superintendent, as authorized by N.J.S.A. 18A:22-8.1.

Roll Call Vote: YES: All Present

17. Motion made by Mr. McGuinness, seconded by Mr. Linden, to accept the Alexandria Township Board of Education's certification that the Superintendent, Dr. Wendy L. Schadt, recommends that the Board of Education accept the monthly financial reports of the Board Secretary and the Treasurer of School Moneys for the month ending January 31, 2006, and she further recommends in compliance with N.J.A.C. 6:20-2.13(3) that the Board of Education certify that no major account or fund has been overexpended and that as of this report sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Roll Call Vote: YES: All Present

18. Motion made by Mr. McGuinness, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board accept the School Business Administrator/Board Secretary's Barbara E. Prowker, certification as required by N.J.A.C. 6:20-2.13(d), that no line item account has been overexpended as of January 31, 2006, and that as of this date, sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Roll Call Vote: YES: All Present

19. Motion made by Mr. McGuinness, seconded by Mr. Linden, that the Board approve budget "Capping" certain line accounts in the 2006-07 school year.

Roll Call Vote: YES: All Present

Dr. Schadt wanted to go on record with this item and formally state that she has serious trepidation about this practice. She doesn't believe this is an orthodox way to manage a budget, and fears it's going to have negative magnifications in Ms. Prowker's and her ability to run the District day to day. But she will agree to give it a try and, if it doesn't prove to be more efficient or helpful, that we will make additional changes.

Ms. Prowker also expressed concern with the process and stated that she is not in favor of this process.

Approval of Bill List

20. Motion made by Mr. McGuinness, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve the Bill List dated January 18, 2006 - February 21, 2006, in the amount of \$876,638.75, check numbers 2515-2622 , as submitted.

Roll Call Vote: YES: All Present

Graduation Dance

21. Motion made by Mrs. Metz, seconded by Mrs. Harding, upon the recommendation of the Superintendent of Schools that the Board approve a commencement dance to be held on Thursday, June 15, 2006, from 7-10:00 PM at Razberry's, Route 12, Frenchtown. Transportation not provided by the Board.

Roll Call Vote: YES: All Present

Facility Use

22. Motion made by Mr. Linden, seconded by Mrs. Harding, upon the recommendation of the Superintendent of Schools that the Board grant approval for the Delaware Valley Junior Lacrosse Team to hold a General Membership Meeting on March 27, 2006, at 7:00 PM, in the Alexandria Middle School Cafeteria.

Roll Call Vote: YES: All Present

XVII. ADJOURN

Motion made by Mrs. Finnegan, seconded by Mrs. Harding, upon the recommendation of the Superintendent of Schools that the Board adjourn the meeting at 9:37 PM.

Roll Call Vote: YES: All Present

Respectfully Submitted By,

Barbara E. Prowker
School Business Administrator/Board Secretary

BEP/nlm

Att.

MINUTES

I. CALL TO ORDER

The March 6, 2006 special meeting of the Alexandria Township Board of Education was called to order by President Susan F. Luthringer at 7:36 PM.

II. NOTIFICATION OF MEETING

This meeting was properly advertised according to the Open Public Meeting Act by sending notice to the Delaware Valley News on March 3, 2006, (P.L. 1975:31), to begin at 7:30 PM.

III. GOAL STATEMENT

The Alexandria Township Board of Education is committed to provide an educational climate where all children can and do learn.

IV. ROLL CALL

- | | |
|----------------------------|---------------------------|
| Kathleen Finnegan - P | Susan F. Luthringer - P |
| Francis L. Guenther - P | Lori Kopf MacWilliam - P |
| Beth A. Harding - P | Patrick D. McGuinness - P |
| Bernice M. Keizer - P | Susan F. Metz - P |
| Douglas E. Linden, Jr. - P | |

V. FLAG SALUTE

VI. SCHOOL BUSINESS ADMINISTRATOR/BD SECRETARY'S REPORT

Ms. Barbara E. Prowker, School Business Administrator/Board Secretary, reported the following:

1. Dates to remember:

| | |
|---------------------------------|----------------|
| Draw for Position on the Ballot | March 8, 2006 |
| Budget Submission | March 14, 2006 |
| Public Hearing | March 28, 2006 |
| Annual School Election | April 18, 2006 |
| Re-Organization Meeting | April 25, 2006 |

2. The Commissioner will release State Aid Notice "on or about" March 23, 2006.

3. There is a motion on the Agenda setting the date to draw names for

position on the Ballot.

**MARCH 6, 2006
MINUTES**

-2-

4. There is a motion on the Agenda setting the date for Re-Organization of the Board.

VII. EXECUTIVE SESSION: 7:40 PM

Motion made by Mr. Linden, seconded by Mr. McGuinness, upon the recommendation of the Superintendent of Schools that the Board go into Executive Session to review the proposed 2006-07 Budget.

Roll Call Vote: YES: All Present

OPEN SESSION: 8:30 PM

Motion made by Mrs. Keizer, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board return to Open Session.

Roll Call Vote: YES: All Present

VIII. MOTIONS

Date for Drawing of Names for Ballot Position

1. Motion made by Mrs. Finnegan, seconded by Mrs. MacWilliam, upon the recommendation of the Superintendent of Schools that the Board approve March 8, 2006, at 4:05 PM as the date for the drawing of names for ballot position for the April 18, 2006 Annual School Election. The drawing is to take place in the office of the Board Secretary at the Alexandria Middle School.

Roll Call Vote: YES: All Present

Public Hearing

2. Motion made by Mrs. Finnegan, seconded by Mrs. MacWilliam, upon the recommendation of the Superintendent of Schools that the Board change the originally scheduled March 28, 2006, regular Board Meeting to conduct the Public Hearing of the 2006-07 Annual School Budget. The meeting will commence at 7:00 PM in the Alexandria Middle School Library/Media Center. The Board will conduct regular business immediately following the Public Hearing.

Roll Call Vote: YES: All Present

Re-Organization Meeting

3. Motion made by Mrs. Finnegan, seconded by Mrs. MacWilliam upon the recommendation of the Superintendent of Schools that the Board approve April 25, 2006, at 7:00 PM to conduct the Re-Organization Meeting of the Board. The Board will conduct regular business immediately following re-organization.

Roll Call Vote: YES: All Present

2006-07 School District Budget

4. Motion made by Mrs. Keizer, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve the following resolution:

Be It Resolved, To approve a 2006-2007 School District Budget for submission to the voters of Alexandria Township as follows:

| | |
|----------------------|-------------|
| General Fund | \$8,312,770 |
| Special Revenue Fund | 116,976 |
| Debt Service Fund | 470,557 |

Be It Further Resolved, To apply for the following Commissioner Spending Growth Limitation Adjustment to the 2006-2007 School District Budget as listed:

| | |
|--------------------------|---------|
| Employee Group Insurance | 110,791 |
|--------------------------|---------|

Be It Further Resolved, To apply to utilize unused spending authority (banked cap) from 2004-2005 banked cap in the amount of \$3,185 to maintain existing programs.

Be It Further Resolved, To acknowledge that the 2006-2007 School District Budget as described above results in a General Fund tax levy of \$6,443,579.

Roll Call Vote: YES: All Present

Finnegan, Guenther, Harding, Keizer, Linden, Jr.,
Luthringer, MacWilliam, McGuinness, Metz

IX. ADJOURN

Motion made by Mrs. MacWilliam, seconded by Mrs. Harding, upon the recommendation of the Superintendent of Schools that the Board adjourn the meeting at 8:32 PM.

Roll Call Vote: YES: All Present

MARCH 6, 2006
MINUTES

-4-

Respectfully Submitted By,

Barbara E. Prowker
School Business Administrator/Board Secretary

BEP/nlm