

**MINUTES**

**I. CALL TO ORDER**

The December 20th meeting of the Alexandria Township Board of Education was called to order by President Susan F. Luthringer at 7:32 PM.

**II. NOTIFICATION OF MEETING**

This meeting was properly advertised according to the Open Public Meeting Act (P.L. 1975:31) in the Delaware Valley News on May 5, 2005, to begin at 7:30 PM.

**III. GOAL STATEMENT**

The Alexandria Township Board of Education is committed to provide an educational climate where all children can and do learn.

**IV. ROLL CALL**

Kathleen Finnegan - P  
Francis L. Guenther - P  
Beth A. Harding - A(7:35PM)  
Bernice M. Keizer - P  
Douglas E. Linden, Jr. - P

Susan F. Luthringer - P  
Lori Kopf MacWilliam - P(left 8:30PM)  
Patrick D. McGuinness - P  
Susan F. Metz - P

**V. FLAG SALUTE**

**VI. PUBLIC INPUT**

**VII. CORRESPONDENCE**

The Spiegle Group advised that a donation was made by them on behalf of the Board of Education to the Children's Hospital of Philadelphia and Habit for Humanity International

**VIII. BOARD PRESIDENT**

**IX. SUPERINTENDENT'S REPORT**

Dr. Wendy Schadt introduced Amy Murray, Speech Specialist, who will gain tenure in January, 2006.

Thomas Bubba gave an update on events at Lester D. Wilson School.

Frances Wood presented a slide show on the door decorating contest at Alexandria Middle School.

**X. SCHOOL BUSINESS ADMINISTRATOR/BD SECRETARY'S REPORT**

Ms. Barbara E. Prowker, School Business Administrator/Board Secretary, reported the following:

1. 2006-07 budget preparation underway
2. The motion seeking Board approval for the 2006-2011 Long Range Facilities/Maintenance Plan is a planning tool for budget purposes. The plan also serves as a reminder of facilities/maintenance needs for future years which may change in the order in which we do projects as needs arise or change.
3. Informational: Co-pay for dependent health insurance coverage figures for January-June 30, 2006
4. Informational: 2003-04 per pupil costs- tuition
5. Effective January 23, 2006, there will be a more stringent maximum contaminant level for arsenic at 5 ppb. Levels greater than 5 ppb for arsenic have been detected in the past in the Lester D. Wilson School water system. Our licensed well water operator is exploring water treatment systems to meet the new requirement.
6. A proposal from EarthSpec to perform an Efficiency Analysis of the District's transportation of regular students is enclosed for your consideration.

**XI. GOALS PROGRESS**

1. By June 30, 2006, analyze the data collected from the survey and present to the Board recommendations for next steps.
2. By November 1, 2005, analyze our spending trends within the areas of:
  - Special Education
  - Per pupil costs
  - Between adopted budget and actual budget
3. By June, 2006, explore World Language Programs within and outside the District to determine options available

**XII. COMMITTEE REPORTS**

Patrick McGuinness - Finance  
Patrick McGuinness - Buildings and Grounds  
Frances Guenther - Special Education

**XIII. UNFINISHED BUSINESS**

**XIV. NEW BUSINESS**

1. The Board discussed the proposals for walkie talkies and for Cingular Wireless walkie talkies for communication within/between the buildings. The matter was referred to Buildings and Grounds Committee to make a recommendation to the Board.
2. The proposal submitted by EarthSpec to perform an efficiency analysis of the District's regular transportation was discussed. The Board decided that there is no interest at this time.

**XV. PUBLIC INPUT**

Beth Harding commended the music teachers on the holiday concert presentation.

**XVI. EXECUTIVE SESSION: 8:39 PM**

Motion made by Mr. Linden, seconded by Mrs. Harding, upon the recommendation of the Superintendent of Schools that the Board go into Executive Session to discuss personnel matters and negotiations.

Roll Call Vote: YES: All Present

**OPEN SESSION: 8:51 PM**

Motion made by Mr. Linden, seconded by Mrs. Harding, upon the recommendation of the Superintendent of Schools that the Board return to Open Session at 8:51 PM.

Roll Call Vote: YES: All Present

**XVII. MOTIONS**

**Personnel**

1. Motion made by Mrs. Keizer, seconded by Mrs. Harding, upon the recommendation of the Superintendent of Schools that the Board accept the letter of resignation submitted by Lisa Colontrelle, special education aide, effective December 31, 2005.

Roll Call Vote: YES: All Present

2. Motion made by Mrs. Keizer, seconded by Mrs. Harding, upon the recommendation of the Superintendent of Schools that the Board approve an agreement with Diane Billitz to supervise a special education student while being transported to and from school at \$10.50 per hour.

Roll Call Vote: YES: All Present

3. Motion made by Mrs. Keizer, seconded by Mrs. Harding, upon the recommendation of the Superintendent of Schools that the Board approve the following additions to our Substitute List:

Kristin Hyland - Secretary  
Kathryn Bradley - Secretary  
Beth Fodor - Secretary  
Karen Brokaw - Teacher  
John Doucette - Teacher  
Gabrielle Martinez - Teacher

Roll Call Vote: YES: All Present

4. Motion made by Mrs. Keizer, seconded by Mrs. Harding, upon the recommendation of the Superintendent of Schools that the Board approve the following resolution:

Resolved, That the Alexandria Township Board of Education approve application of the emergent hiring of the following:

Diana Billitz - Bus Aide

Roll Call Vote: YES: All Present - Finnegan, Guenther, Harding, Keizer, Linden, Jr., Luthringer, McGuinness, Metz

5. Motion made by Mrs. Keizer, seconded by Mrs. Harding, upon the recommendation of the Superintendent of Schools that the Board increase the daily rate of pay for substitute nurses to \$150.

Roll Call Vote: YES: Finnegan, Guenther, Harding, Metz

NO: Linden, Jr., McGuinness, Luthringer, Keizer

Motion defeated due to a tie vote.

Motion made by Mrs. Keizer, seconded by Mrs. Harding, upon the recommendation of the Superintendent of Schools that the Board increase the daily rate of pay for substitute nurses to \$130.

Roll Call Vote: YES: All Present

### Workshops

6. Motion made by Mr. McGuinness, seconded by Mr. Linden, upon the recommendation of the Superintendent of Schools that the Board approve the following workshops:

<u>Name</u>	<u>Workshop</u>	<u>Dates</u>	<u>Cost</u>
Schneider Throckmorton Pawlowski Esposito Blessing	Wilson Language Training	12/06-12/08/05	150.00 Each
Fallon	Higher Order Thinking Thru Math	12/09/05	125.00
Milford	Math Games	12/12/05	195.00
Savacool	Integrating Math Games Into the Classroom	12/12/05	195.00
Pean Schryer	Collaborating, Co-Teaching & Inclusion	1/18/06	149.00 Each
Larson	Preparing for State Assessments	1/26/06	125.00

Roll Call Vote: YES: All Present

### Policy

7. Motion made by Mrs. Metz, seconded by Mrs. Harding, upon the recommendation of the Superintendent of Schools that the Board approve the 2nd reading and adoption of the following bylaw:

9272 - Board Member Reimbursement for Expenses

Roll Call Vote: YES: All Present

8. Motion made by Mrs. Metz, seconded by Mrs. Harding, upon the recommendation of the Superintendent of Schools that the Board approve the second reading and adoption of the following revised policy:

4133 - Staff Reimbursement for Expenses Related to Job Related Activities

Roll Call Vote: YES: All Present

### Class Trips

9. Motion made by Mr. Linden, seconded by Mrs. Finnegan, upon the recommendation of the Superintendent of Schools that the Board approve the following class trips:

<u>Date</u>	<u>Grade</u>	<u>Destination</u>
12/22/05	6-8	Bridgewater Sports Arena
12/22/05	4 & 5	Frenchtown Roller Rink
1/11/06	1	Raritan Valley Community College Planetarium
1/20/06	AM & PM K	Hunterdon county Arboretum
5/12/06	2	State Theatre Center/Meusuer Park
5/23/06	3	Historic Bethlehem's Burnside Plantation
5/24/06	3	Historic Bethlehem's Burnside Plantation
5/31/06	6	New Jersey Marine Science Consortium

Roll Call Vote: YES: All Present

**Approval of Minutes**

10. Motion made by Mrs. Finnegan, seconded by Mrs. Harding, upon the recommendation of the Superintendent of Schools that the Board approve the Minutes of the November 22, 2005 meeting as presented.

Roll Call Vote: YES: All Present

**Finance**

11. Motion made by Mrs. Harding, seconded by Mr. McGuinness, upon the recommendation of the Superintendent of Schools that the Board approve the transfers for the month ending November 30, 2005, as submitted by the Superintendent, as authorized by N.J.S.A. 18A:22-8.1.

Roll Call Vote: YES: All Present

12. Motion made by Mrs. Harding, seconded by Mr. McGuinness, to accept the Alexandria Township Board of Education's certification that the Superintendent, Dr. Wendy L. Schadt, recommends that the Board of Education accept the monthly financial reports of the Board Secretary and the Treasurer of School Moneys for the month ending November 30, 2005, and she further recommends in compliance with N.J.A.C. 6:20-2.13(3) that the Board of Education certify that no major account or fund has been overexpended and that as of this report sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Roll Call Vote: YES: All Present

13. Motion made by Mrs. Harding, seconded by Mr. McGuinness, upon the recommendation of the Superintendent of Schools that the Board accept the School Business Administrator/Board Secretary's Barbara E. Prowker, certification as required by N.J.A.C. 6:20-2.13(d), that no line item account has been overexpended as of November 30, 2005, and that as of this date sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Roll Call Vote: YES: All Present

Approval of Bill List

14. Motion made by Mrs. Harding, seconded by Mr. McGuinness, upon the recommendation of the Superintendent of Schools that the Board approve the Bill List dated December 15, 2005, in the amount of \$762,107.75, check numbers 2311-2409, as submitted.

Roll Call Vote: YES: All Present

Replenish Petty Cash Accounts

15. Motion made by Mrs. Harding, seconded by Mr. McGuinness, upon the recommendation of the Superintendent of Schools that the Board replenish the Petty Cash Accounts for the Lester D. Wilson and Alexandria Middle Schools; \$500 for Lester D. Wilson School and \$600 for the Alexandria Middle School.

Roll Call Vote: YES: All Present

Acceptance of NCLB 2006 Funding

16. Motion made by Mrs. Harding, seconded by Mr. McGuinness, upon the recommendation of the Superintendent of Schools that the Board approve acceptance of NCLB 2006 funding in the amount of \$15,075.

\$9,185 - Title II  
1,425 - Title IV  
4,465 - Title V

Roll Call Vote: YES: All Present

**Transportation**

17. Motion made by Mr. Guenther, seconded by Mrs. Finnegan, upon the recommendation of the Superintendent of Schools that the Board approve an agreement with the Hunterdon County Educational Services Commission to provide transportation services for the 2005-06 school year with an administrative fee of 5.5%.

Roll Call Vote: YES: All Present - Finnegan, Guenther, Harding, Keizer, Linden, Jr., Luthringer, McGuinness, Metz

**Long-Range Facilities/Maintenance Plan 2006-2011**

18. Motion made by Mrs. Keizer, seconded by Mrs. Finnegan, upon the recommendation of the Superintendent of Schools that the Board approve the 2006-2011 Long-Range Facilities/Maintenance Plan.

Roll Call Vote: YES: All Present

**Use of Facilities**

19. Motion made by Mr. McGuinness, seconded by Mrs. Harding, upon the recommendation of the Superintendent of Schools that the Board approve use of the Alexandria Middle School old gym and cafeteria by the Del Val Wildcats Wrestling Club to hold wrestling meets on December 18, 2005 from 9:00 AM to 5:00 PM, and on January 29, 2006 from Noon to 5:00 PM.

Roll Call Vote: YES: All Present

**XVII. ADJOURN**

Motion made by Mrs. Metz, seconded by Mrs. Harding, upon the recommendation of the Superintendent of Schools that the Board adjourn the meeting at 9:11 PM.

Roll Call Vote: YES: All Present

Respectfully Submitted By,

Barbara E. Prowker  
School Business Administrator/Board Secretary

